

Wayne State University
Proceedings of the Student Affairs Committee
October 17, 2012

Present: Veronica Bielat, Chardin Claybourne, Cheryl Dove, Judith Fouladbakhsh, Avril Genene Holt, Barbara Jones, Liza Lagman-Sperl, James Martin, Victoria Pardo, Michele Ronnick, Brad Roth, Madhu Sanan-Venkata, Naida Simon, Ardiana Vuljay, James Woodyard, Lee Wurm

Absent With Notice: Basim Asmar, Moira Fracassa, Michael Horn, David Strauss, Ellen Tisdale, Mary Width, Nancy Wilmes

The meeting was called to order at 3:02 pm. Introductions of all members were made.

The committee discussed the items we wished to pursue this year:

1. Look at on-line education-- along with C&I and Faculty Affairs (**Veronica Bielat and Naida Simon**)
2. The Student Survey (**Jim Woodyard and Naida Simon**)
3. Revised grade change policy—along with C&I and Faculty Affairs
4. Student Center renovation—there has been no consultation with the Academic Senate. The major renovations of the Student Center are currently on hold until December or January 2013. The two phases of the student center study that were done last year included massing studies of potential use types and renovations, but nothing beyond that. No architect has been hired. A memo to the Policy Committee will be sent to give SAC a specific charge. (**Naida Simon**)
5. Distribution of the Student Services Fee (Omnibus Fee) (**Nancy Wilmes**)
6. Continue to invite the heads of student services units to discuss their respective units. Brad Roth suggested that issues for the guest speaker's department be gathered and disseminated before the speaker comes. This way we can help resolve problems or help inform students through the Student Senate as to what are appropriate expectations for that department.
7. The idea that we are marketing to the wrong demographic group. Rather than market to 18 year old FTIACs, we should market to 24 – 28 year olds. The committee decided to invite someone from the Marketing Department to discuss this issue. (**Brad Roth**)
8. Other suggestions:
 - a. Parking issue—the increase in parking fees for students. The issue of part-time graduate student employees being charged employee rates rather than student rates was discussed. It was suggested that we invite both Tim Michael and Jon Frederick to a future meeting. (**Jim Martin**)

The Chair would like committee members to let her know the topic for which they would like to be the point person. Please let her know by email or phone.

James Woodyard discussed the process for the Student Survey. It was a collaborative effort between the Administration, Academic Senate and Student Senate. The Center for Urban Studies (CUS) served as the consultant for the project. Three levels of teams were created. There were

nine Team 1 members: four from the administration, four from the Senate and one from the Student Senate. Each Team 1 member had four Team 2 members which in turn had four Team 3 members. In all 144 people submitted suggestions and comments for improving the survey instrument. The Administration and Senate co-chairs worked with Team 1 members and CUS to review the input from Team 2 and 3 members and developed the final draft of the survey which was submitted to the Administration and the Policy Committee of the Academic Senate for review. It is scheduled to hit the street next week. There is a marketing campaign which includes letters from the President, Provost, Student Senate President and Dean of Students to all students encouraging them to complete the survey. Three Nook tablets were made available by Barnes and Noble and WSU Housing. They will serve as incentives and be raffled upon completion of the survey.

The survey consists of questions with multiple parts. Demographic data will be gotten from the unique identification number (Wayne State access ID) associated with the survey. This will enable the stakeholders to be able to crosstab these data. Only one person in CUS will be able to identify who responded.

The next meeting is **Wednesday, November 14, 2012 at 1:30 pm Room 1339 FAB.**

The meeting was adjourned at 4:10 pm.