

# Wayne State University

## Proceedings of the Student Affairs Committee

**October 15, 2008**

Present: Barbara Jones, James Gale, William Slater, Victoria Dallas, Cheryl Dove, Anthony Sacco, Brad Roth, Michele Ronnick, David Strauss, Renee Van Stavern, Naida Simon

Absent with notice: Doreen Head, Mary Width

The meetings will be scheduled on a rotating basis so that all members of the committee have a chance to attend some of the meetings. On each day someone is not able to attend. Naida will attempt to schedule all of this year's meetings and send them to the members as soon as possible.

The list of topics for the Student Affairs Committee that was distributed to the Policy Committee and the Chairs of the Academic Senate Standing Committees at the September 19, 2008 meeting was discussed. A brief discussion on each of the items followed:

1. Change in enrollment policy to improve student success
  - a. Registration will continue only into the first week of the semester
  - b. Drop/add will only be into the first week of the semester
  - c. Change in the last day to withdraw to either the end of the ninth or tenth week.
2. How can the University improve its processes and procedures to reduce barriers for students to re-enroll?
3. Parking issues
  - a. How do semester parking passes for students affect student, faculty and staff?
  - b. Are current policies for handicapped parking spaces adequate?
    - i. This item was also given to the Facilities Committee
  - c. Should we look into a fee for parking that would be paid at the time tuition is paid?
  - d. If it is a fee, then financial aid could cover it.
4. How are scholarship recipients monitored for appropriate progress and maintenance of eligibility?
5. Housing policies
  - a. It was suggested that Tim Michael, the Director of Housing, be invited to a meeting to discuss these issues.
  - b. Once the dates are set, Director Michael will be invited
6. Student Concern Box
  - a. Is there a place for faculty to alert the appropriate people that there is a concern about a student?
  - b. What is needed?

- c. How can the information be distributed?
- d. It is really an issue of educating faculty
- e. What are the resources available?
- f. Should a template be devised to help faculty?
- g. What does the University's Crisis Committee do?

Other issues were brought up by members of the committee for the committee to examine:

1. The Center for Academic Excellence
  - a. This seems to be housed in the College of Engineering and has no curriculum.
  - b. It appears to be a recruiting tool for the CIA
2. Military call-up
  - a. Students are being called-up for military service before they can finish the semester. The new Incomplete Policy makes giving an "I" problematic.
  - b. What is the current policy?
    - i. According to the Registrar's Office the current policy is that the student needs to file An Exception to Enrollment Policy Form and the appropriate documentation to the attention of Christine Stephens for a full refund.
3. The continuing problems between the School of Medicine and the Detroit Medical Center concerning residency programs have emerged.
  - a. The residency programs of Neurology and Ophthalmology will no longer be jointly sponsored. Neurology will become a DMC program and Ophthalmology will become a WSU program.
  - b. The Committee will keep this on the "back-burner"
  - c. Renee Van Stavern will forward the e-mails sent to the School of Medicine faculty to the Chair who will forward them to the committee.

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As approved by the Student Affairs Committee