

## **Report of the Student Affairs Committee 2010 – 2011**

This year the Student Affairs Committee met seven times. It was decided at our initial meeting to invite several of the student services directors to our meetings to discuss what each of their departments did. Over the course of the academic year Student Affairs Committee took up the following issues:

1. **Student Services Units:** Directors of the following units discussed their programs: Psychological Services (CAPS), Student Health Center, Office of International Students and Scholars (OISS), Undergraduate Admissions, University Advising Center (UAC), Office of Student Financial Aid (OSFA), and Housing and Student Center Operations. Directors of other programs e.g., Student Disability Services, Academic Success Center and Career Services will be invited next year.
2. **Review of Transfer of Computer Science Department to the College of Engineering:** The review was a joint project with the following Academic Senate committees: Faculty Affairs, Curriculum and Instruction, Research and Student Affairs. An eight question tree survey was developed by the committee chairs and administered using the Student Voice web site. One hundred fifty two students answered the survey. All levels of students were in favor of the move. A report summarizing the reviews of the committees was written by Ms. Sengstock, Chair of the Faculty Affairs committee was presented at the April 6<sup>th</sup> Academic Senate meeting.
3. **Faculty Access to Student Pictures:** The Student Affairs Committee contacted C&IT and the Registrar's Office in an effort to determine if faculty can obtain photographs of their students. Faculty may obtain individual pictures of students provided there is a OneCard picture on file. However, the procedure is still in the testing mode and access to STARS is required. Contact Bob Berman in the Registrar's Office for access. Faculty who want to view the test mode may contact Naida Simon.
4. **Housing Marketing Analysis:** Two members of Student Affairs served on the Housing Market Analysis Committee. The Brailsford and Dunlavey Company was retained by WSU to survey students to determine their housing needs. They conducted a survey using the Student Voice web site and produced a report. The survey showed 87% of undergraduate students were either very satisfied or satisfied with their WSU housing experience and that their housing needs are not being met by the WSU residential units.

5. **“Walking of Reserve Textbooks”:** The textbook reserve policies and procedures of the WSU Libraries were reviewed by the Student Affairs Committee. It was learned that libraries generally purchases one textbook for each general education introductory course (1000 -2000 level). The procedure for using a book on reserve for up to three hours is to scan the student’s OneCard and return the card to the student. There is a \$1.00/hour late fee on Reserve Books. Unfortunately, the books are rarely checked upon return to determine if the book has been damaged or pages removed. If the book is not returned a phone call is made to the student and a library hold placed in the Banner System. Consequently, some of the books become either unserviceable or are not returned resulting in a drain on the budget of the libraries. The committee suggested policies and procedures to correct the problems.
  
6. **Fitness Center Fee and Usage:** Data were presented that showed the Fitness Center (FC) usage from November 2009 through October 2010. Based on appropriate student enrollment for each month, usage ranged from a low of 12% (December 2009) to a high of 19% (September 2010). These data were provided by the Athletic Department and did not include the 825 employee members. The FC Director and the FC Senior Operations Officer were invited to a committee to discuss usage of the center. Several new FC procedures, services and activities have recently been added. The changes have resulted in 2,000 students participating in intramural sports that are held outdoors in the fall; 250 students are involved in self-funded club sports; 70,000 swipes that equate to 10,000 unique student users; the third year of the FC Learning Community, Freshmen Quests, the FC employs 100+ students; internships are offered to students; 1,000 student off-campus trips have arranged. Students not taking summer classes will be charged \$35 to use the FC during the summer. It is planned to reach out to WSU employees so that joining the FC for the first year will be cheaper.
  
7. **Disruptive Students:** This topic of disruptive WSU students was discussed because of the recent incident in Arizona. David Strauss, Dean of Students indicated that WSU has a Student Update and Information Team (SUIT) that meets every two weeks to discuss and monitor issues and students. SUIT consists of the following offices: Dean of Students, General Counsel, Student Disability Services, CAPS, Ombudsperson, Housing and Public Safety. Other professional are added to the team as the need arises. Most of SUIT’s work is related to student conduct. When conduct is an issue in the classroom the faculty should speak with the student. The Student Code of Conduct comes into play if additional action is necessary. The result is usually an interim suspension that is subject to an appeal. The

code insures that due process is followed. Public Safety does not “class sit”. It is important to note that the university cannot mandate that a student seek help, it can only suggest that help be sought out. SUIIT acts on behavior and not on condition. Discussion of issues that will be revisited next year with representatives invited from the General Counsel Office and Public Safety.

8. **“Broken Audit” or help@wayne.edu:** The project is a joint venture with the Student Senate. C&IT is working on the project but it has not yet launched and no roll-out was available.

9. **Comments on Reports:**

- a. **Retention Implementation Task Force Final Report:** The report was distributed to the committee. The committee reviewed the report and submitted comments to the Academic Senate President.
- b. **Parking Operations: 5 Year Business Plan:** The report was distributed to the committee. The committee reviewed the report and submitted comments to the Academic Senate President.

Respectfully Submitted,

Naida Simon, Chair