

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

June 27, 2011

Present: R. Brown; D. Kessel; R. MacArthur; L. Romano; A. Vlasopolos; W. Volz;
A. Wisniewski; S. Wolfson; J. Woodyard

Absent with notice: V. Dallas; C. Parrish

Guests: Joseph Sawasky, Associate Vice President and Chief Information Officer; John Taylor, Associate Professor, Marketing and Supply Chain Management, Business Administration; David Williams, Dean, Business Administration

The items marked with an asterisk constitute the Actions of June 27, 2011.

- *1. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of June 6, 2011, were approved as modified. The Proceedings of the Policy Committee meeting of June 20, 2011, were approved as submitted.

[Provost Brown and Mr. Wolfson joined the meeting.]

2. Proposed U.S./Canada Border Policy Institute: Dean Williams and Mr. Taylor attended the meeting to seek support for the granting of a one-year temporary charter for the U.S./Canada Border Policy Institute to be housed in the School of Business Administration. They had met with the Policy Committee 18 months ago and have since addressed the concerns that Policy Committee had raised. They have continued to move forward to establish the Institute. The purpose of the Institute is to conduct policy research regarding trade and homeland security issues primarily at the Michigan-Ontario border. The focus would be on manufacturing. Mr. Taylor has obtained some small grants in this area. There is a similar center at the University of Windsor, and the faculty there are interested in working with WSU's Institute. Mr. Taylor has begun forming the advisory board of the Institute. They believe the official designation as an Institute would be advantageous to their obtaining more grants and contracts.

Policy Committee members suggested some changes in the proposal and suggested that faculty from other colleges be involved in the Institute. Dean Williams, Mr. Taylor, and Provost Brown all stated that general fund money would not be used to support the Institute.

[Dean Williams and Mr. Taylor left the meeting. Mr. Sawasky joined the meeting.]

3. Faculty and Staff Directory: The Division of Computing and Information Technology is considering no longer publishing a paper copy of the Faculty and Staff Directory. Policy Committee members prefer having a printed directory rather than having it available only online. The cost of producing the directory is \$15,000 plus some staff time in gathering the data.

4. Schedule of Classes: A member mentioned that when the Schedule of Classes had been printed it was easy for students to browse it and find an interesting class of which they were not aware. It is not easy to do that online, and he thought this was detrimental to students and may result in other people not taking classes at WSU. Mr. Sawasky said that he would mention this to the Registrar.

5. Help@wayne: Mr. Woodyard asked Mr. Sawasky about the status of the Help@Wayne web site. Mr. Sawasky said that the Student Senate, which has worked with Naida Simon, the Chair of the Academic Senate Student Affairs Committee, and Joseph Artiss, a former Senate member, is in the final phase of developing a web site where anyone in the University would be able to submit a request for escalated attention to a matter on campus. They want to launch it in the fall. John Schiavone, the Provost's Chief of Staff, has volunteered to look at the web site weekly to see if people are responding to the problems submitted.

6. Library Databases and Retirees' E-mail Addresses: In response to a question, Mr. Sawasky said that he has provided the technical information and Dean of the Library System Sandra Yee is writing a message to retirees to tell them how to use the VPN resources to access the Library's databases as if they were on campus. Ms. Vlasopolos suggested that with the e-mail addresses the University would be able to communicate with retirees for other reasons such as invitations to campus events and when seeking donations.

[Mr. Sawasky left the meeting.]

- *7. Proposed U.S./Canada Border Policy Institute: The Policy Committee approved the awarding of a one-year temporary charter for the U.S./Canada Border Policy Institute. The one-year period will run from September 2011 through August 2012. It is expected the request for a permanent charter would be brought back to the Policy Committee next year at this time.

8. Report from the Chair:
 - a. Online Courses: Provost Brown would like to increase the number of courses offered online or that at least have an online component, such as a laboratory section. He would like to have a faculty committee write a plan for online courses. James Mazoue, the Director of Online Programs, and Ahmad Ezzeddine, the Associate Vice President for Educational Outreach and International Programs, will be invited to a Policy Committee meeting to discuss the status of online courses and what might be done to increase their number.
 - b. Center for Excellence and Equity in Mathematics: Last week the Policy Committee had raised questions about the Center and had sent them to the Provost. A member of the Policy Committee said that the CEEM was to develop the curriculum for Mathematics 0990 and 0993, but not teach the courses. The Center now seems to be responsible for teaching the courses and, therefore is in violation of the University Statute governing centers and institutes. The Provost is seeking more information about the Center.
 - c. Deans' Searches: The Provost updated the Policy Committee on the status of the searches for the Dean of Liberal Arts and Sciences and the Dean of Fine, Performing and Communication Arts. He expects to announce the new Dean of FPCA soon. In addition, Dean of Social Work Phyllis Vroom is retiring. Associate

Dean of Social Work Cheryl Waites will serve as Interim Dean during the search for a permanent Dean.

- d. Committee on Admissions: The Committee on Admissions has completed its report, which was forwarded to President Gilmour. The Provost will give the report to the Policy Committee after the President reviews it. The changes in admission standards would be in effect for fall 2012.
 - e. Student Financial Aid: Changes are being made in administrative functions in the Office of Student Financial Aid.
 - f. Technology in Classrooms: The Provost wants to improve technology in the classrooms. A member of the Policy Committee said that money was to have been used last year to equip some of the smaller classrooms. We should check whether that was done and if classes can be scheduled in the rooms. Another member said that the large classrooms equipped with technology are used almost all day every day. A portion of the omnibus fee paid by students is to be used for technology upgrades.
 - g. Retention Implementation Task Force Report: The Retention Implementation Task Force submitted its Final Report in December 2010. Policy Committee had understood that the Task Force prepared a longer report than what had been given to the Senate. However, that was not correct. The Task Force based its recommendations on the Retention Committee Report of May 2008. The Policy Committee received the comments of the Senate's committees on the Retention Implementation Task Force Final Report. A Policy Committee member pointed out that there was no methodology developed for evaluating the effectiveness of the initiatives. Provost Brown agreed that the University could develop such a plan.
9. Tuition Increase: The Board of Governors approved a tuition increase of 7.1% for graduate students and 6.9% for undergraduate students for the 2011-2012 academic year. President Gilmour said that he would look at the tuition rates for graduate students and for non-resident undergraduate students. Some Policy Committee members believe tuition rates are too high to attract non-resident undergraduate and graduate students.
- *10. Academic Senate Meetings: The drafted schedule of Senate meetings for the 2011-2012 academic year was approved.
11. Guideline for Creating Faculty-Student Compacts: This issue was postponed to a future meeting.
12. Committee Minutes: Policy Committee received the minutes of the Budget Committee meetings of January 24, 2011, and March 7, 2011, and the minutes of the Faculty Affairs Committee meetings of December 7, 2010, February 2, 2011, February 10, 2011, March 22, 2011, and April 19, 2011.

[Provost Brown left the meeting to attend to other University business.]

- 13. Commencement Exercises: Mr. Wolfson, who serves on the Commencement Committee, updated Policy Committee about proposed changes.