

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

April 24, 2017

Present: L. Beale; V. Dallas; D. Kessel; C. Parrish; L. Romano; B. Roth; N. Simon;
W. Volz; K. Whitfield; A. Wisniewski

Absent with notice: A. Rothe

Guest: John Vander Weg, Associate Provost for Academic Personnel

The item marked with an asterisk constitutes the Action of April 24, 2017.

1. Promotion to Full Professor: At recent PC meetings, members were told that only the last five years of a faculty member's academic record were considered for promotion to full professor even if more than five years had elapsed since they were promoted to associate professor. Mr. Vander Weg was invited to the meeting to clarify the requirements. He distributed the CV template that faculty are given to complete each year and which is used for promotion and tenure. Although publications are not limited, some categories are limited to the past five years. Mr. Vander Weg indicated that there is no penalty if the faculty ignore the limit and he does not change any applications that are received in his office. Mr. Romano recommended that grant funding should not be limited to 5 years. Policy Committee was satisfied with the process used.

[Mr. Vander Weg left the meeting.]

2. Report from the Chair:
 - a. The administration has heard unofficially that the University met all five criteria required by the Higher Learning Commission. We may need to make revisions, but the preliminary reports are good.
 - b. Provost Whitfield will set up a committee to review our technology transfer process. He will ask Policy Committee to nominate faculty for the committee. The Provost is encouraging entrepreneurship. Faculty consider the current process onerous.
 - c. The Faculty Tenure and Promotion Committee has completed its work. The Academic Staff Tenure and Promotion Committee will begin meeting next week.
 - d. Provost Whitfield updated Policy Committee on the searches for Deans.
3. Report from the Senate President:
 - a. The University Foundation Board met last week. They talked about the management strategy proposed by the Strategic Investment Group. Their target is for the University to earn 5% after inflation on its investments.
 - b. Over the years, the general fund has supplemented the Housing budget by \$1 million. With Corvias assuming management of campus housing, that allocation is no longer necessary. President Wilson has authorized using the money to reduce parking fees 20% for students who purchase a semester parking pass.

- c. The Sesquicentennial Committee has received a few more proposals for the symposia.
 - d. The Graduate Assistant Allocation Committee presented its recommendations to Provost Whitfield. The Provost is trying to increase the number of graduate assistants.
 - e. Meetings of the Budget Planning Council with the academic and administrative units continue. Provost Whitfield, Mr. Romano, Ms. Beale, and Mr. Volz serve on the Council.
 - f. The luncheon honoring student athletes who recorded a grade point average of 3.5 or higher in the fall 2016 semester was held last week. About half the students in the athletics program qualified for this honor.
- *4. Proceedings of the Policy Committee: The Committee approved the Proceedings of its meeting of April 10, 2017, as corrected.
5. Merrill Palmer Skillman Institute: Policy Committee received the recommendation of the Centers and Institutes Advisory Committee to renew the charter of the Merrill Palmer Skillman Institute. Policy Committee agreed with the recommendation but had some questions about the Institute. As required by Statute 2.23.01 *Centers and Institutes; Policy on Creation, Operation, Review, and Discontinuance*, the Policy Committee will send its recommendation to President Wilson and send a copy to the Director of the Institute.
6. Agenda for the Senate Meeting: The drafted agenda for the May 5 Academic Senate meeting was revised.
7. Board of Governors Meeting: Policy Committee reviewed several reports that are on the agenda of the Board meeting of April 28: FY 2018 Tuition and Fee Rates for the School of Medicine MD Program; Annual Report on the Long-Term Investment Program (For the Endowment Funds) For the Fiscal Year Ending September 30, 2016; Executive Summary – Financial Results for FY 2016; and FY 2018 Parking Structure Improvements. Tuition for all students in the MD program is frozen at the FY 2017 level except for the first year non-resident students whose tuition rate was previously lowered 13%.
8. Faculty Representatives to the BOG Committees: Krista Brumley is unable to attend the BOG Academic Affairs Committee meeting on April 28. Ms. Beale will serve in her place as the faculty representative. Ms. Dallas is unable to attend the BOG Student Affairs Committee meeting. Mr. Romano will serve in her place as the faculty alternate representative.
9. Parking Structures and Parking Fees: Years ago the parking structures were found to need structural repairs due to neglect. A fee schedule was established to generate money to cover the repairs, and parking fees have increased every year since then. The Parking and Transportation budget should have a surplus because the rates have increased and most of the needed work has been completed. Policy Committee members noted that the parking rates are a burden for students and lower-paid employees.

10. Senate Meetings for 2017-18 Academic Year: Mr. Romano distributed the schedule of meetings. The first meeting of the year will be September 13.
11. Report from the Liaison to the Student Affairs Committee: Mr. Roth reported that Associate Provost Monica Brockmeyer and Director of the University Advising Center Cheryl Kollin discussed the new advising program, Advising Works. Many advisors had reported problems with the new system; the problems are being addressed.
12. Summer Enrollment: A member asked about enrollment for the spring/summer term. Members postulated reasons for low enrollment. Department Chairs may not want to schedule classes in the summer for budgetary reasons. Students can receive financial aid for only two semesters in a year. Advisors were not informed in a timely fashion that the summer tuition discount program would be available so they could advise students how to better take advantage of the discount.

Approved as submitted at the Policy Committee meeting of May 8, 2016