

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

November 27, 2017

Present: L. Beale; V. Dallas; r. hoogland; D. Kessel; L. Romano; B. Roth; N. Simon;
W. Volz; K. Whitfield

Absent with notice: C. Parrish

The items marked with an asterisk constitute the Actions of November 27, 2017.

1. Report from the Chair:
 - a. Provost Whitfield reported that the initial interviews with the candidates for the Dean of Social Work were conducted. Three candidates will visit campus at the beginning of December. The search committee for the Dean of Liberal Arts and Sciences has been charged.
 - b. The review of the College of Liberal Arts and Sciences has begun. The Provost has met with the review committee of the College of Education as it begins its review process.
 - c. Provost Whitfield has urged Career Services to increase the number of paid internships for students.
2. Report from the Senate President:
 - a. Mr. Romano mentioned that concerns have been raised about parking at the new Mike Ilitch School of Business for students, faculty, and visitors.
 - b. Mr. Romano asked the Provost about the status of the nominations for the university-wide committees that are selected according to the procedures in Article XXX of the Agreement between the University and the AAUP-AFT. The Provost will check on the status of the nomination process.
- *3. Proceedings of the Policy Committee: Policy Committee approved the Proceedings of its meeting of November 6, 2017, as corrected.
- *4. Academic Staff Professional Development Committee: Dennis Beste, who had served on the ASPDC, left the University. The Provost and the Policy Committee were asked to select a replacement. Members of the Committee are selected according to the procedures in Article XXX. The Provost and the Policy Committee returned to the list of last year's nominees. They selected Shantalea Jones (Social Work) to replace Mr. Beste.
5. Terms of Members of the ASPDC: In a memorandum dated November 21, 2017, the members of the ASPDC asked that the terms of the members of the Committee be changed to start at the beginning of the academic year rather than at the beginning of the calendar year. They asked that the terms of two of the current members be extended to June 2018. Clarification is needed. Mr. Romano will follow-up with the Chair of the ASPDC and the Policy Committee will take up the issue at its next meeting.

6. Board of Governors Meeting: Policy Committee reviewed the Student Conduct Overview Report for the 2016-2017 Academic Year and the Fall 2017 Enrollment Update that are on the agenda of the Board of Governors Student Affairs Committee meeting of December 1, 2017. The enrollment report covers changes in the awarding of scholarships. Policy Committee members discussed issues that students have faced as a result of the changes. Changes were made because, in some cases, the University was over-awarding students. Policy Committee asked that Dawn Medley, the Associate Vice President for Enrollment Management, be invited to a meeting to discuss the issue.

7. Proposed Amendment to the Bylaws: The Policy Committee is proposing that the Academic Senate amend Article X, Section 9 of the Bylaws regarding the procedures for voting by secret ballot. The proposed amendment will be presented to the Senate on December 6. According to our Bylaws, members may discuss the proposed amendment at that meeting, but the vote cannot be taken until the following meeting. An affirmative vote of a majority of the membership, not a majority of the members at the meeting, is required to amend the Bylaws.

- *8. Agenda for the Senate Meeting: Policy Committee reviewed, revised, and approved the agenda for the December 6 Senate meeting.

9. Report from Liaisons:
 - a. Facilities, Support Services and Technology Committee: Ms. Simon, the liaison from the Policy Committee to the FSST Committee, reported that Harry Wyatt, Jr., Associate Vice President for Facilities Planning and Management (FP&M), met with the Committee. The University is a member of the APPA that ranks the cleanliness of buildings. A score of one is the best; a score of five is the worst. Ms. Simon listed the conditions that result in a ranking of five. FP&M conducted a customer satisfaction survey earlier in the fall. They had a response rate of 10%. Respondents said that what was most needed was cleanliness. FP&M's budget will not be cut this year. Custodial staff would like faculty to erase the classroom chalkboards before leaving the room so the instructor who follows does not have to clean the chalkboard. Mr. Wyatt would like to have a long-range plan to replace equipment.
 - b. Faculty Affairs Committee: Philip Cunningham, Associate Vice President for Research, met with the Committee. He is responding to criticism of the Institutional Review Board. In December Veronica Bielat, Student Success Librarian III and Instruction Services Coordinator, will discuss OpenStax with the Committee.

Approved as submitted at the Policy Committee meeting of December 4, 2017