

# DRAFT

WAYNE STATE UNIVERSITY

ACADEMIC SENATE

PROCEEDINGS OF THE POLICY COMMITTEE

November 25, 2013

Present: J. Artiss; L. Beale; V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano; W. Volz; M. Winters; A. Wisniewski; J. Woodyard

The items marked with an asterisk constitute the Actions of November 25, 2013.

1. Report from the Chair:

- a. Provost Winters renewed the Emeritus College. She is exploring what contributions the emeritus faculty might make, such as mentoring students and junior faculty. The administration is pursuing support to underwrite the college.
- b. The administration makes a brief presentation about enrollment to the Board of Governors in executive session each month. They have had presentations about the transfer center and fall enrollment. A report on student success will be made in December, and then the cycle will repeat.
- c. The Board of Governors approved the re-chartering of the Center for Urban Studies and Developmental Disabilities Institute at its November 20 meeting. Some Policy Committee members objected to the reporting line of the CUS; it reports to Robert Kohrman, the Associate Vice President for Budget, Planning and Analysis. They believed that if the Center is to be an intellectual center it needs to report to an academic administrator.

2. Report from the Senate President:

- a. Mr. Romano attended the November 22 Board of Governors Academic Affairs Committee and the Budget and Finance Committee meetings. The College of Liberal Arts and Sciences gave a presentation, talking about enrollment problems. The Dean suggested that a solution would be to have full-time faculty teach almost all the courses.
- b. The administration announced that it would lease land at Cass and Canfield that is currently a parking lot to a development company to construct an apartment/hotel with retail space. The development will not cost the University any money. Some Policy Committee members were interested in knowing the length of the lease and the amount of money the company is paying to lease the land. Provost Winters was asked to check.
- c. At its meeting of November 20, the Graduate Council talked about the BUILD grant designed to partner research universities with universities that have a certain amount of Pell Grants, a certain amount of minority enrollment, and very low research equipment and productivity. The low research university partners with a research university and is assisted by the faculty to learn advanced research methods. WSU is partnering with University of Detroit Mercy. UDM

writes the program. They would get equipment and an education program involving Wayne State. Wayne State will receive some of the grant funding.

- \*3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of November 18, 2013, were approved as modified.
4. Emeritus Status: Policy Committee drafted a statement with the criteria for emeritus status. Discussion continued at this meeting. The recommended statement was revised and will be sent to Provost Winters.
5. Guidelines for Peer Teaching Evaluations: Mr. Romano asked about the status of the committee to develop guidelines for the peer evaluation of teaching. The committee, which will be formed, will have representatives from the administration and the AAUP-AFT. Provost Winters will report about the progress at the Policy Committee's December 9 meeting.
6. Process for the Graduate Dean Search: The search committee is checking the candidates' references. The Provost indicated that the search committee would interview the finalists. There will be an open forum with each of the finalists. Policy Committee will meet separately with them. After each meeting, the attendees will be able to send their comments to the Provost.
7. Agenda for the Senate Meeting: Policy Committee reviewed the agenda for the Academic Senate meeting of December 2, 2013. The major item on the agenda is a presentation/report from the Dean and Associate Dean of the College of Liberal Arts and Sciences about their plans to improve their retention rate.
8. Retention: Provost Winters and a small group will go to Georgia State University to see what they are doing that improved their retention rate. Later, representatives from GSU will visit WSU to meet with different constituencies.
9. Report from the Liaisons:
  - a. Mr. Woodyard, the liaison to the Student Affairs Committee, reported that on November 20 Associate Vice President for Budget, Planning and Analysis Robert Kohrman gave a presentation about the Student Service Fee. When asked the rationale for the uses of the fee, Mr. Kohrman said that the Student Senate approved the uses. Mr. Romano has asked Mr. Kohrman to provide the budget for the various areas that are funded by the fee and the uses within each of the categories.
  - b. Ms. Beale, the liaison to the Faculty Affairs Committee, said that the Committee would meet with General Council Louis Lessem on November 26 to discuss the accessibility of faculty e-mail.
  - c. Ms. Dallas, the liaison to the Curriculum and Instruction Committee, reported that Interim Associate Provost for Student Success Monica Brockmeyer reported on the APEX program at the November 19 meeting. Associate Vice President for Enrollment Management Corinne Webb talked about the strategic goals initiative. The office has conducted 1500 S.M.A.R.T. checks; they are analyzing the data. Many of the students who went through the process remained in class. Another report that Provost Winters will provide is the effect of the increase in admission standards on enrollment. It was suggested that

CIC review the list of reasons on the survey students complete when they drop out to see if other reasons should be added to the list.

10. WayneBuy: A member mentioned that, in adopting the WayneBuy system, the administration anticipated savings in the supplies budgets in departments. They took the anticipated savings from the department's supplies budget. Has the University saved money under the new system?
11. TravelWayne: Provost Winters has asked for a one-page easy quick-start guide for TravelWayne. She asked Policy Committee to comment on it. It was suggested that the draft guide be sent to the administrators in the departments and colleges who also use the system.
12. Website: Nick DeNardis, Director of Digital Communications, is developing a new website for the Senate.