

WAYNE STATE UNIVERSITY

ACADEMIC SENATE

PROCEEDINGS OF THE POLICY COMMITTEE

October 8, 2012

Present: L. Beale; V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano; W. Volz; A. Wisniewski; J. Woodyard

Absent with notice: R. Brown; A. Vlasopolos

The items marked with an asterisk constitute the Actions of October 8, 2012.

In the absence of Provost Brown, Mr. MacArthur, the Vice Chair of the Academic Senate, chaired the meeting.

1. Policy Guidelines on Course Numbering and Course Descriptions: There was a misunderstanding between some departments and the Provost's Office about cross-listed courses and concurrent courses. The problem was resolved. Reading the current policy guidelines, members of the Policy Committee noted that the description of a lecture course was outdated and should be revised. A member mentioned that her School has a type of course that is not covered in the Guidelines. It was suggested that the School make a formal request to include that type of course.
2. Report from the Senate President:
 - a. Mr. Romano reviewed the schedule of meetings for the term. He has invited several administrators to meet with the Policy Committee.
 - b. Mr. Romano reported that there were two controversial issues at the October 3 meeting of the Budget and Finance Committee of the Board of Governors. One was the Multi-Disciplinary Biomedical Research Building. Mr. Romano did not make a report to the Policy Committee on the plans. He will make a report to the Senate on the plans for the building. The second issue was the proposal to add \$5 million to the budget of the Division of Development and Alumni Affairs. The Budget and Finance Committee passed a motion to postpone action on the proposal until a committee appointed by the Academic Senate reviews it and reports back to the Budget and Finance Committee at the December 5 meeting. Policy Committee nominated faculty to serve on the committee. Mr. Romano will contact the nominees to find out if they will serve.
- *3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of September 24, 2012, were approved as submitted.
4. Presidential Search Advisory Committee: Tina Abbott, the Chair of the Board of Governors, asked the Academic Senate to nominate five representatives to serve on the Presidential Search Advisory Committee. Policy Committee selected the nominees and will submit their names to the Board.

5. 2012 Student Survey: Mr. Woodyard and Corinne Webb, the Associate Vice President for Enrollment Management, co-chair a committee preparing an instrument with which to survey students about their general experiences with WSU; their plans for earning a degree; and WSU's services, courses, and resources. Mr. Woodyard explained the process used to develop the survey. Policy Committee members suggested changes to the survey. At the survey committee's next meeting, Mr. Woodyard will present the suggested changes.

6. U.S./Canada Border Policy Institute: The Interim Dean of Business Administration Margaret Williams had asked the Policy Committee to extend the temporary charter of the U.S./Canada Border Policy Institute for one year. Mr. Romano responded with a memorandum dated September 17, 2012, asking for information about the Institute's progress toward the goals it had outlined in its initial proposal dated May 11, 2011. Mr. Romano has not received a reply and will follow up with Dean Williams.

7. Report from Liaisons:
 - a. Curriculum and Instruction Committee: Ms. Dallas reported that, at its meeting of October 2, the Committee discussed topics on which it might work this year. Joseph Rankin, the administrative liaison to the Committee, asked for assistance in developing a university-wide policy on grade changes when students dispute the grade the instructor assigned. Currently each college has its own policy. Mr. Romano said that at the Provost's direction, Mr. Rankin sent the draft policy to him for comment; he sent his comments to Mr. Rankin. Ms. Dallas said that Mr. Rankin's office is considering making minor changes to the general education requirements and that he explained the reverse transfer agreement with community colleges.
 - b. Budget Committee: At the October 1 meeting of the Academic Senate Budget Committee, Vice President for Finance and Business Operations Richard Nork told the Committee that the administration was moving to a transparent budgeting system that would provide monthly reports including the transfer of funds.

Approved as revised at the Policy Committee meeting of October 22, 2012