

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

October 3, 2011

Present: R. Brown; V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano;
A. Vlasopolos; W. Volz; A. Wisniewski; J. Woodyard

Absent with notice: L. Beale

The items marked with an asterisk constitute the Actions of October 3, 2011.

1. Report from the Chair:

- a. Deans' Searches: Provost Brown reported that the search committee for the Dean of Social Work has been formed and has received its charge. The search committee for the Dean of Liberal Arts and Sciences has been formed. The firm Heidrick and Struggles International is assisting in the search. Provost Brown appointed A. Paul Schaap, a retired faculty member from the Department of Chemistry, to the search committee for CLAS. While such an appointment is unconventional, the Provost believes having one person with knowledge about business or finance from outside the University is important on search committees. The Provost's goal for CLAS is to build the social sciences and the humanities while sustaining excellence in the sciences. He does not think one person will have undue influence in the committee. Mr. Romano asked the Provost to provide the membership of both search committees, and the Provost agreed.
- b. The Provost has decided that some departments in CLAS should not search for new faculty until the College has a new Dean. The departments would not lose the faculty lines.
- c. In response to questions Policy Committee members raised at their last meeting about the renovation of the fourth floor of State Hall, the Provost said that Frances Ahern, Director of Facilities and Capital Planning in the Division of Facilities, Planning and Management, would contact Ms. Vlasopolos.
- d. Mr. Romano had brought an issue to the attention of the Provost. Students who serve in the military reserves or who are in the National Guard are sometimes called to duty for a weekend or a week. There is no policy that encourages faculty to allow these students to take make-up exams or to turn in homework late. Mr. Romano believes the University needs a policy similar to the one for athletes that accommodates their scheduled absences. Such a policy should be included in the faculty and student handbooks.
- e. On September 12, Provost Brown had asked the Policy Committee to name a faculty member to the Respect and Inclusion Task Force he is forming. Policy Committee could find no one to serve on the Task Force.
- f. Provost Brown appointed Monica Brockmeyer to supervise and administer the retention initiatives that were submitted to the Board of Governors last year. She will work closely with the Deans to implement the initiatives. A member of the Policy Committee suggested that Ms. Brockmeyer consult with the advisors in the University Advising Center about the proposed changes. The Provost said that

the consultants who will visit campus in October to assess the University's current advising system and the plans to expand advising will meet with the advisors.

- g. The Policy Committee and the Provost rescheduled their October 17 meeting for October 18.
- h. A member of the Policy Committee asked the Provost about deficits in the clinical departments in the School of Medicine. Individual clinical faculty were told that they have to make up a portion of the deficit. The money for the entire fiscal year is being taken out of the salaries in the last three months of the fiscal year.

[Mr. Volz arrived during the discussion of item 1.h.]

2. Report from the Senate President:

- a. The Senate Budget Committee invited Dean of Nursing Barbara Redman to a meeting to inform them about the Nursing Practice Plan. The Budget Committee would like to recommend rules to govern practice plans and how 501(c)(3) organizations should be incorporated into the University. Dean Redman replied that because the Plan is housed in a separate private corporation, she was unable to provide financial information. However, she would be able to speak to the Plan's mission and organizational structure. The Budget Committee will invite her to a meeting. The Provost will recommend to Dean Redman that she provide broad financial data.
- b. The University Graduate Research Fellowships (UGRF) have been discontinued. The Rumble Fellowship program has been expanded by incorporating the funds previously used to support the UGRF program. The Rumble Fellowships will be awarded to departments based upon the number of Ph.D. degrees they have awarded in the last five years. The Deans may submit written justification to the Graduate School if they want to modify the allocations to their departments.
- c. Entrance into parking structures continues to be a problem. The RFID tags are issued to faculty, staff, and students enrolled in the assigned/semester parking program. Most students and many faculty are not in the parking program so there are still long lines of cars waiting to enter the structures. Mr. Romano suggested that all faculty, staff, and students, whether they pay through payroll deduction or pay per entry, should have the RFID hanging tag. The use by those people who pay per entry could be integrated to their one-cards. Provost Brown will contact Vice President Nork about the suggestion.

*3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of September 19, 2011, were approved as submitted.

*4. Centers and Institutes Advisory Committee – I: The Provost and the Policy Committee selected the members of the Type I Centers and Institutes Advisory Committee. Type I Centers and Institutes engage in academic activities that involve more than one school or college and report to the Provost. The Provost and the Policy Committee each selected three faculty for a total committee membership of six, and they selected the Chair. Selected to serve three-year terms were Antonia Abbey (Psychology, Liberal Arts and Sciences) and David Rosenberg (Psychiatry, Medicine). Selected for two-year terms were Paul Dubinsky (Law) and Janine Lanza (History, Liberal Arts and Sciences). Selected for one-year terms were Robert Holley

(Library and Information Science, Library System) and Renee Hoogland (English, Liberal Arts and Sciences).

5. University Library Committee: In response to a request from Dean of the Library System Sandra Yee, the Policy Committee nominated faculty to serve on the University Library Committee. Mr. Romano will ascertain the nominees' willingness to serve if selected. The Dean solicits nominations from several sources. She and the Provost then select the members from all the nominees.

6. Mentoring Committee: Kelley Skillin in the Provost's Office is forming a mentoring committee to assist junior faculty. Some faculty have accepted membership on the committee, but Ms. Skillin has asked for additional members from the arts and humanities. Policy Committee nominated several faculty. Mr. Romano will ascertain their willingness to serve.

7. Reports from Liaisons:
 - a. Student Affairs Committee: Mr. Woodyard, the liaison to the SAC listed the issues that the Committee would tackle this year: student evaluation of teaching; survey of the University community on budget cuts; uniform grade appeal policy; uniform student code of conduct; and parking. The SAC will invite the following Directors to make presentations: Office of International Students and Scholars; Housing; Student Disability Services; University Advising; the Advising Council; Admissions; Career Services; the new One-Stop Shop in the Welcome Center; and Veterans Affairs. At the September meeting of the Committee, Dean of Students David Strauss discussed how the University handles disruptive and suicidal students. He will distribute information on this subject to faculty, academic staff, and staff. The purpose of the survey on budget cuts is to learn the impact of the cuts.
 - b. Curriculum and Instruction Committee: Ms. Vlasopolos, the liaison to the C&I Committee, reported that, at its meeting in September, the Committee discussed on-line teaching. The Committee will invite Associate Vice President Ahmad Ezzeddine and Dean Yee to a meeting to learn the status of on-line education at WSU. A member of the C&I Committee suggested that a survey be conducted to learn about students' experiences with on-line courses. Last year, the C&I Committee recommended that a committee be formed to review the student evaluation of teaching form. At the request of C&I, Ms. Vlasopolos asked why the committee had not been formed. Mr. Romano said that, as stipulated in the Agreement between the University and AAUP-AFT, it is the responsibility of the Provost's Office and the AAUP-AFT to form the committee. It was agreed that the Provost and the AAUP-AFT would each appoint three faculty to the committee.