

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

October 20, 2014

Present: J. Artiss; L. Beale; V. Dallas; R. N. Frank; D. Kessel; C. Parrish; L. Romano; A. Sankar; W. Volz; A. Wisniewski

Absent with notice: M. Winters

In the absence of Provost Winters, Joseph Artiss, the Vice Chair of the Senate chaired the meeting.

The items marked with an asterisk constitute the Actions of October 20, 2014.

1. Report from the Chair: Mr. Artiss gave the report for Provost Winters.
 - a. Provost Winters and Mr. Romano have met with the faculty in about one-half of the schools and colleges to explain the strategic plan. The faculty have shown interest in the process.
 - b. A meeting was held last week to find a way to provide relief for the increases in the fringe benefits charged to grant accounts for people who run into a deficit as a result of the changes in rates. Mr. Romano was asked why the changes had been made. He said that the administration found that there was a deficit of about \$1.5 million in the benefits account due to undercharging certain classifications.
2. Report from the Senate President:
 - a. Mr. Romano continued the discussion of the new benefits rates. A committee will try to find funds to make up the differences in the current year. No help will be provided in future years.
 - b. The town hall meeting at which President Wilson will update the University community on the strategic planning process will take place November 11 at 9:00 a.m.
 - c. Mr. Romano met with the consultants who are assisting in the search for the Vice President for Finance.
 - d. Mr. Romano and Mr. Parrish reported on some details in the upcoming retirement incentive package for faculty and academic staff.
- *3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of October 13, 2014, were approved as amended.
4. Report on the Peer Review of Teaching: Policy Committee reviewed the Report of the Committee on Implementing Peer Review of Teaching. They discussed complexities in carrying out the reviews. The Policy Committee suggested that one change be made for clarification.
5. Graduate Council Meeting: The Policy Committee reviewed the materials for the Graduate Council meeting of October 22, 2014. On the agenda were the closure of a graduate certificate program and the renaming of another certificate program.

Certificate programs focus on specific areas of study that can help students in their careers. Mr. Romano was asked to find out how many graduate certificates the University has.

6. Meeting with the President's Cabinet: The Policy Committee will meet with the President's Cabinet on October 23, 2014. They had submitted an agenda item, which was a discussion of enrollment, marketing, and retention. President Wilson prefers to talk about a broader range of issues as well as those suggested by the Committee. The details that the Policy Committee requested will be presented at one of its future meetings.
 7. Advanced Technology Education Center: Mr. Romano and Associate Vice President for Educational Outreach Ahmad Ezzeddine are arranging a tour of the ATEC in Warren. In addition to the tour, they will meet with James Jacobs, the President of Macomb Community College.
 8. Commencement Ceremonies: Members of the Policy Committee represent the faculty at commencement ceremonies. Volunteers stepped forward for the December 6 ceremonies.
 9. November Senate Meeting: Policy Committee members suggested issues that might be discussed at the November 5 Senate meeting. The agenda will be finalized on October 27.
 10. Reports from Liaisons:
 - a. Curriculum and Instruction Committee: Ms. Dallas reported that CIC identified the items it would like to address this year. One issue discussed at the October 15 meeting was the process for putting face-to-face courses on-line. Approval of changes in the instructional delivery mode are not required although approval is needed to make other changes, even minor changes, in courses. CIC also discussed general education. The University has a committee that plans to revise the general education requirements. The University is adopting the Michigan Transfer Agreement (MTA), and the general education committee is considering revising the gen ed requirements to align them with the MTA.
 - b. Facilities, Support Services and Technology Committee: Mr. Artiss reported that, at the Committee's meeting of October 15, Chief Information Officer Joseph Sawasky made a presentation. Mr. Artiss asked the FSST Committee members to donate their old laptop computers to the HIGH (Helping Individuals Go Higher) Program. Eight will be donated. Mr. Sawasky will have employees at the C&IT Help Desk clean them and remove personal information. FSST also will look at daycare on campus.
 11. Other Student Support Services: Ms. Dallas mentioned that, if faculty are concerned about a student, they can file a Care Report with the Dean of Students Office. Mr. Parrish said that the School of Social Work has a program that supports students who were in the foster care system.
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