

WAYNE STATE UNIVERSITY

ACADEMIC SENATE

PROCEEDINGS OF THE POLICY COMMITTEE

January 28, 2013

Present: L. Beale; V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano;
A. Vlasopolos; W. Volz; A. Wisniewski; J. Woodyard

Mr. MacArthur, the Vice-Chair of the Senate, chaired the meeting in the absence of Deputy President Vroom.

The items marked with an asterisk constitute the Actions of January 28, 2013.

1. Article XXX Committees: As in past years, the Policy Committee met without the Deputy President to select their preferences of faculty and academic staff to serve on the Article XXX committees. Two of the slates (the Faculty Tenure and Promotion Committee and the Educational Development Grant Committee) were returned to the Associate Provost for Academic Personnel because revisions were needed. Next week the Deputy President and the Policy Committee will jointly select the members of these university-wide committees that are governed by the procedure specified in the Agreement between the University and the AAUP-AFT.
- *2. Report from the Vice-Chair: Mr. MacArthur reported that, as directed by the Policy Committee, he sent to President Gilmour, Deputy President Vroom, and the Board of Governors, the letter and resolution recommending that Lou Romano be appointed Interim Provost. At today's meeting, the Policy Committee charged Mr. MacArthur with sending the letter and resolution to the full Senate.
3. Enrollment: Policy Committee again discussed the decline in enrollment and how the University might attract more students.
- *4. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of January 14, 2013, were approved as corrected.
5. Type I Centers and Institutes Advisory Committee: A member of the CIAC-I resigned. Policy Committee nominated a replacement. Mr. Romano will check if the nominee is willing to serve. As specified in the Statute governing Centers and Institutes, the Policy Committee will consult with Deputy President Vroom to secure her agreement with the appointment.
- *6. General Education Oversight Committee: Joseph Rankin, Interim Associate Provost and Associate Vice President for Undergraduate Affairs, who chairs the General Education Oversight Committee, reported that a member of the Committee had resigned due to a scheduling conflict with her teaching responsibilities. He suggested a replacement. The Policy Committee agreed that Jeffrey Grynawski (Political Science, Liberal Arts and Sciences) should be appointed to the GEOC.

7. Mailroom: The staff in a department complained that mail was being misdirected and was arriving late. Mr. Romano learned that changes in the mailroom resulted in some problems. The number of staff was reduced when a mail-sorting machine was installed. The large number of departments with similar names has resulted in misdirected mail. The manufacturer of the machine, staff in Computing and Information Technology, and mailroom staff are working to resolve the problems. Mr. Romano asked Policy Committee members to check with their administrative office to find out if their units are experiencing problems.

8. Agendas for Senate Meetings: Policy Committee suggested agenda items for future Senate meetings.

9. Reports from Liaisons:
 - a. Student Affairs Committee: Mr. Woodyard reported that Tim Michael, the Associate Vice President for Business Operations, presented a market analysis and demand analysis of the Student Center Building. Deborah Brazen, Facilities Planning and Management, attended the meeting and heard many complaints from the members about classrooms. Data from the 2012 Student Survey will be available at the end of January. A record number of students, 5462 out of about 30,000 students, responded to the survey. Last year Mr. Woodyard received agreement from the administration that the survey would be conducted every year. The SAC will be involved in reviewing and analyzing the data from the 2012 Student Survey.
 - b. Faculty Affairs Committee: Ms. Vlasopolos told the Policy Committee about the most recent meeting of the FAC. Departments and colleges are to provide mentoring to faculty. A survey instrument to learn how successful the units are in providing mentoring had been developed by the FAC in consultation with the Provost's Office. The survey was conducted last year, but no progress has been made for mentoring. Members of the FAC pointed out to Margaret Winters, the Associate Provost and Associate Vice President for Academic Personnel, that many units do not have factors that describe the standards of excellence for the specializations in the units as required by the Agreement between the University and the AAUP-AFT, and mentoring cannot take place without the factors. In fact, they said, the need for mentoring would not be so great if departments and colleges had factors. Ms. Winters suggested that departments take the initiative in providing mentoring. FAC members thought an incentive for senior faculty might be needed. The Faculty Affairs Committee will continue to work on the issue. A mentoring program for academic staff is underway.

Approved as amended at the Policy Committee meeting of February 4, 2013