

MEETING MINUTES

FACILITIES, SUPPORT SERVICES AND TECHNOLOGY COMMITTEE

December 18th, 2019

1:30-3:00

1339 FAB

PRESENT:

CHAIR: Robert Reynolds (CSC, ENG);

MEMBERS: Richard Dogan (ACCESS, ACAD. AFFRS); Christine Knapp (CMLLC, LAS);

ABSENT WITH NOTICE: Timothy Bowman (SIS, LIBR); Leah Celebi (MUSIC, FPCA); Ekrem Murat (I.E., ENGG); T.R . Reddy (BMI, MED);

ABSENT WITHOUT NOTICE: Fayette Keys (S W); Sean Peters (Athletics); Jeffrey Withey (BMI, MED).

LIAISONS: Victoria Dallas (PC); Ryan Brown (S.S.); Melissa Crabtree (SUB) for Daren Hubbard (ADMIN);

ABSENT WITH NOTICE: : Mary Paquette-Abt (MUSIC, UPTF);

ABSENT WITHOUT NOTICE: Michael Samson (AAUP-AFT); Grad Council;

GUESTS: Nathan Chavez (C and IT);

MEETING NOTES:

1. Minutes for November were approved.
2. Nathan Chavez spoke on Classroom support for teaching..

October 1st Libraries IT moved to C and IT.

Focus on planning for Classroom Space and Technology allocation.

Consolidation of scheduling activities.

Elevator work going on in State Hall.

150 computers in general purpose classrooms.

Scheduling issues when the 86 classrooms are removed from use due to State Hall renovation.

Survey of faculty teaching styles and technology needs.

Have an appropriate number of classrooms to support each.

One year to organize plans with respect to Master Plan.

Fall 2020 is set.

\$40,000 budget for renovation of classroom technology.

Core Team (IT, OTL, and Facilities)

18 people including 4 IT, 4 support, and 10 students.

Will request Faculty Senate Input (6 individuals).

Over 300 general purpose classrooms to be scheduled and maintained.

Issues include:

Echo 360 presence in classrooms.

Multi-media carts.

Wifi access.

Security issues.

Ticketing system for rooms at high demand times.

Less usage on Friday-Saturday, and M-Th after 3:00.

Incentivization for use at off hour times.

Target resources that are over 10 years old.

Replace with systems less than 4 years old.

3. Next and Future Meetings.

January 29, 2020.

February 19, 2020.

March 18, 2020.

April 15, 2020.

Best regards,

Bob Reynolds

Chair FSST

Professor, Computer Science

College of Engineering