

**Wayne State University Academic Senate
Facilities, Support Services and Technology Committee
Proceedings from the Wednesday November 17, 2021, via Zoom**

Present: Paul Beavers, Elizabeth Drake, Jane Fitzgibbon, Dan Golodner, Lisa O'Donnell, Mary Paquette-Abt, Avraham Raz, Michael Samson, Jenn Stockdill, Jeff Withey

Absent: Faisal Almurfarrej, Melissa Crabtree, Paul Dubinsky, Brian Edwards, Erica Edwards, Michael Samson, Nasrin Nesha

Guest: Peter Caborn, Associate Vice President, Alumni Affairs and Advancement Services

1. The meeting was called to order at 1:30 via ZOOM.
2. The agenda was adopted.
3. The proceedings from November 17, 2021, were approved.
4. Peter Caborn discussed four general areas of Alumni Affairs*
 - FY21 Alumni Relations Highlights
 - Special programs developed and implemented during 2021.
 - Strong focus on Student-Alumni Mentorship Programs.
 - BLAC Council members -> Black Law Student Association mentees.
 - Alumni Surveys and Data Collected
 - Success of second week of giving. October 16-23,
 - Division Priorities/Campaign Preparation
 - Currently on the planning stage
 - No name or target has yet been confirmed
 - Anticipate that the campaign will go live in 2026
 - Data, Analytics, & Reporting Priorities
 - Explained the continual need to ensure that the Alumni records are continually update.
 - Has a team of people that work with IT to ensure that this is a systemized process (see slide 18 for matrix)
 - Explained how they use Key Performance Indicators and the roles that the giving officers play.
 - Information is available to deans and colleges.
 - Process Improvements & Special Project
 - Forward focus on developing benchmarks that will enhance our alumni reach (See slide 23)
5. Post meeting, Peter sent the following message to invite members of the Committee who may need to update their contact information with them: [Alumni: Update My Information](#)
 - In addition, as Peter mentioned how Boston University developed their campaign here is a link to the detail

- [Inside the \\$1.85 Billion Campaign for Boston University | Bostonia | Boston University \(bu.edu\)](#)

6. The committee discusses the deplorable condition of many buildings. Despite being given assurances by Facilities there is no headway.
 - Elevators are out,
 - Parts are not available.
 - Cleaning issues
 - Lighting issues with Detroit Lighting on campus

The meeting voted to ask Robert Davenport to visit in January.

7. Canvas Issues

- Two primary issues
 - When a class concludes there is no way to go back and have students with Incompletes complete the assignments.
 - a. Real issue when it comes to exams
 - b. During Fall 2021 it was anticipated that there will be a number of students that are having issues due to Covid, or stress related issues.
 - c. **Since the meeting this has been resolved. Contact LMS@wayne.edu and they can reactivate any course.**
 - Copious amounts of useless informational emails that are system generated. Will be discussed at December meeting.

8. Next meeting December 8.

- Attachment Development and Alumni Affairs Update PDF.