

# Facilities, Support Services and Technology Committee

January 13, 2016 – 10:00AM - Room 1270 FAB

## Minutes

Present: J. Artiss, R. Arkerman, M. Barnes, M. Fracassa, D. Hubbard, T. Leff, S.A. Ozgun-Koca, L. Pile

Absent With Notice: T.R. Reddy, G. Stephens

Absent: I. Avrutsky, J. Withey, M. Samson, T. Bazzi

- I. AUTOMATED ADVISOR MATCHING AND STUDENT PROGRESS – Daren Hubbard, Interim Associate Vice President and Chief Information Officer  
D. Hubbard presented information regarding progress on two initiatives being developed for Student Success. These two initiatives include
  1. Automated advisor matching. The goal is for students to have a direct university contact as soon as possible after enrolling. The software is an active student – advisor matching system. Student information is entered upon enrollment and registration. Advisors are then automatically assigned. An email with advisor information will then be sent to the student. This system will first be tested in the College of Engineering.
  2. Student progress. The goal is for advisors to have quick, easy access to student information regarding progress toward degree. The system can highlight at risk students to facilitate active advising. Student information including GPA, early academic assessment (EAA) grades and basic composition scores are collected into a single database. Advisors can pull up their list of advisees and sort by the various fields. A direct link for action including student notification is directly available.

During the discussion J. Artiss mentioned that an additional product called EAB is available and has been used by GSU. GSU has experienced a large increase in the percent of students able to complete their degrees in six years. WSU has considered the purchase and use of EAB, but in the past, decided against this software. However, EAB is once again under consideration.

Also during the discussion, L. Pile mentioned the percentage of undergraduate students that are declared as Biology majors. The number stated was incorrect; Biology majors are currently 8% of the undergraduate student population and 16% of Honors students.

- II. REPORT FROM THE CHAIR
  - a. FTAC “Free” Parking

J. Artiss provided the update, which is that there is essentially no action from the committee since August 2015. The committee is waiting for results of a yet to be administered survey.

b. Unisex washroom locations

The mapping project is well underway by a student assistant affiliated with Facilities. 50 buildings have been mapped to date with information gathered including location of the following: unisex washrooms, mother's rooms, foot wash stations and mediation rooms. Once complete, the information will be included on the WSU website in the form of an interactive map.

III. OLD BUSINESS

The committee briefly discussed issues regarding sustainability. Many campus locations are still lacking easily accessible recycling bins. J. Artiss suggested that we bring in a representative from the sustainability office to provide the committee with news regarding progress on recycling.

M. Barnes noted that progress is being made on efforts to allow preferred names into the WSU database. Target dates are May to Fall of 2016 for software to be in place at the Registrar's office and C&IT such that individuals may provide their preferred name in addition to their legal name.

IV. NEW BUSINESS

V. ADJOURNMENT