

Facilities, Support Services and Technology Committee
October 21, 2015 – 10:00AM - Room 1270 FAB

Minutes

Present: J. Artiss, R. Ackerman, I. Avrutsky, T. Bazzi, M. Fracassa, D. Hubbard, T. Leff, L. Pile
Absent With Notice: M. Barnes, G. Stephens, S.A. Ozgun-Koca
Absent: T.R. Reddy, J. Withey, D. Golodner

I. WELCOME – Introductions

The meeting was opened with a round of introductions. The chair briefly described the scope of the committee and mentioned that issues from members were welcome. We also need to come to a consensus for time of meeting. The second Wed of the month should work, but the time for the meeting remains uncertain. J. Artiss will work to find the time that best suits the majority of committee members and report back to the committee.

II. C&IT UPDATE– Daren Hubbard, Interim CIO

D. Hubbard presented an update of C&IT initiatives, many of which were rolled out over the summer and highlighted areas for future. A copy of the ppt presentation is attached.

R. Ackerman mentioned that there seemed to be an issue with e-mail group function in Microsoft Office 365. D. Hubbard will follow up. M. Fracassa asked if DegreeWorks reports were to be generated and made available to units. This functionality will be available in the tool. In response to a question by J. Artiss, D. Hubbard explained that there are ongoing issues at the medical school. First, the system will be switched over the Microsoft Office 365 over this coming year. Second, the current application and enrollment process is sorely outdated with paper applications still in use. The process is being updated with anticipated date of implementation in Jan 2016 to impact the class of Fall 2017. I. Avrutsky asked about internship and/or experiential opportunities for students at C&IT and was told that these are available at times. R. Ackerman mentioned that an alumni tracking system would be very useful. J. Artiss expressed his satisfaction with working with C&IT on the move of the e-mail system to Microsoft 365 and that the unit was very responsive to faculty. In addition, J. Artiss mentioned that the current President has been listening to faculty and is responsive to faculty concerns.

III. REPORT FROM THE CHAIR

a. Daycare

As a follow up from the work of the committee in the 2014-2015 academic year, along with an item that arose during negotiations of the graduate student contract, where they asked for a committee to be formed to look into free daycare for graduate students, a 3N committee has been formed to further look into the idea of establishing flexible and affordable daycare for students, staff and faculty on campus. J. Artiss and L. Pile from FSST as well as Sharon F. Lean, Associate Professor in Political Science will serve as faculty representatives on this committee.

The administration had asked three people from the Merrill Palmer Skillman Institute to also sit on this committee, but concerns over conflict of interest was brought up and so other administrators are being sought to serve. One suggestion from Policy Committee is CFO Bill Decatur as he has experience from his past two universities.

b. FTAC "Free" Parking

There has been a move to change the structure for fee payment for student parking. A parking committee has been struck. A few ideas are being discussed including having the parking fee as part of the general student fee or charging a fee based on number of credit hours enrolled per semester. The current plan is to pilot a program with FTAC students.

c. HIGH Program Computers

To make this a sustained program, rather than ad hoc with the FSST committee members, J. Artiss J. Sawasky and then Melissa Crabtree from C&IT who worked with an e-waste company. The company is donating 10 used laptops this year, which will be scrubbed and refurbished by them. The goal is to institutionalize this mechanism, so that it is no longer an FSST responsibility. Ms. Wilson has expressed her support and expressed thanks for this effort. In addition used scrubbed and reformatted computers will be available for \$50-\$200 from the same e-waste company through a web portal on the Wayne site.

d. Provost Search

A committee has been formed. The search is focused on an external hire, looking for someone with experience at an urban, research intensive university, having a medical school is a bonus. From FSST, J. Artiss and M. Barnes are serving on the committee.

e. Invitees for 2015-2016

Possibilities include:

Jim Sears to discuss the capital outlay budget.

Someone from one of the parking fee restructuring committees.

Possibly someone to discuss retention, recruitment and graduation rates.

Ned Stabler regarding his vision for Tech Town and Tech Transfer.

Steve Lanier regarding IBio.

Darryl Pearson and Mark Allen from facilities to discuss campus-wide recycling efforts.

Travel Wayne

IV. OLD BUSINESS

a. See Above

V. NEW BUSINESS

Via e-mail, M. Barnes requested the generation of map indicating the locations of handicap and unisex restroom facilities on campus. T. Bazzi said that the map may be available already.

J. Artiss asked if there are remaining concerns over Travel Wayne. The response was yes, this software is still not user friendly and members would be happy if it could be replaced.

T. Bazzi mentioned that he is working on a number of Green initiatives on campus including a developing a Strategic Plan to be brought to the Board of Governors, regarding campus wide recycling infrastructure as well as working to address issues of the fume hoods in the Chemistry building.

VI. ADJOURNMENT