

Joint Meeting
Facilities, Support Services and Technology Committee
And
Curriculum & Instruction Committee
December 11, 2013
Minutes

Present FSST: J. Artiss, J. Sawasky, R. Ackerman, I Avrutsky, K. Kumasi, B. Madigan, K-H Yang, D. Golodner, J. Withey, R. Pfaff.

Absent FSST: M. Barnes, R. Marback, H. Matthew, B. Morrow, T.R. Reddy

Present C&I: J. Fitzgibbon, P. Beavers, K. Feathers, Z. Hu, F. Martin, J. Moseley, M. Richmond, P. Khosla

Absent C&I: J. Beebe-Dimmer, F. Brockington, V. Dallas, J. Potoff, T. Simpson, J. Rankin, K. Dawn-Dumas

Meeting began at 10:00AM.

Next Meeting FSST: January 15, 2014, 10:00AM, Rm. 1270 FAB

I. Special Joint Meeting to Discuss Future Renovations to State Hall:

J. Artiss chaired the meeting and opened with a brief description of the charge from AS President L. Romano to propose the kind of changes that should be incorporated into State Hall when it is renovated, sometime in the future. The floor was then opened for comments from the committee members:

- The fourth floor has recently been renovated and looks better than the others.
- The smaller rooms are good for group activities but cannot hold more than 15-20 students at a time.
- Some of the rooms have (structural?) posts in the middle of the room which limits seating.
- Current A/V equipment requires that the instructor bring their own laptop.
- It was generally agreed that the façade made State Hall one of the two ugliest buildings on campus – *it looks like a 60's high school*. It was suggested that it might be best to demolish it but that was ruled out because of the need for the classrooms on an on-going basis.
- The only elevator in the building is too small, it may have room for one wheelchair, and is too slow. As space inside the building is limited it was suggested that a glassed-in external elevator might be considered if it could be incorporated into improvements to the façade.
- There are too few outlets for students' computers.
- Smart boards were suggested but it was pointed out that Math professors, in particular, require large surface areas to write complex equations.

- There should be continuity between the renovations made to the fourth floor and the lower floors.
- The lockers in the hallways add to the high school appearance of the building. It was suggested that they be removed.
- There are currently few if any good study areas, these should be enlarged and increased in numbers. Removal of the too small internal elevator would add to the floor space of the existing study areas.
- Replacement of the hallway lockers with windows might add to the esthetics of the building.
- Proper window treatments are necessary.
- It was suggested that we include, but not exploit, our art students in some manner; display areas for their works, murals and outside pieces to improve the façade.

A subcommittee of J. Artiss, J. Fitzgibbon, M. Richmond, R. Pfaff and P. Beavers was formed, charged to work on the suggestions and return to the two committees with their suggestions in the February/March time frame. M. Howard will also be invited to join this committee.

II. Report from the Chair

The chair had no report.

III. Approval of Minutes of the October 9, 2013 Meeting.

- a. No quorum.

IV. Old Business

- a. Report on updating mailing addresses

J. Sawasky reported that the mail sorters did not have a good source of current addresses for faculty and staff. There are over thirty different address fields in the current Banner system and there is no way to force people to update their address when they change addresses. C&IT is working on new software in an attempt to resolve this matter.

V. New Business

D. Golodner expressed concerns over privacy and storage of v-mails if we move to a VOIP telephone system. J. Sawasky responded that the current system stores v-mails in two different formats, one for voice retrieval and one for voice to e-mail applications. For legal purposes these messages can be accessed by C&IT but only after agreement between J. Sawasky and L. Lessem (General Council). These same rules would apply to any new system.

VI. Adjournment