

Facilities, Support Services and Technology Committee

April 19, 2017 – 10:00AM – Room 1270 FAB

Minutes

Present: J. Fitzgibbon, M. Fracassa, T. Leff, S.A. Ozgun-Koca, L. Pile, J. Withey, A. Rothe, D. Hubbard, T. Anderson, C. Smith

Absent with notice: S. Calkins, P. Hook, M. Samson

Absent: S. Putatunda, T.R. Reddy, H. Wyatt Jr.

- I. Report on Banner and Learning Management Systems evaluation – Daren Hubbard, AVP C&IT
 - a. Banner – The University is moving toward implementation of Banner 9.
 - i. The upgrade to the latest version is necessary as the current version will no longer be supplied with updates as of December 2018.
 - ii. Phase I assessment, which included a survey of key constituents and gap analysis, is near completion.
 - iii. Phase II preparation and planning is in process. This phase involves identification of personnel that will be impacted by the update and identification of priorities and areas to streamline (such as tuition structure).
 - iv. Phase III implementation will begin end of May early June 2017. The current and new version will run simultaneously during the transition. Training workshops will be provided for personnel.
 - b. Learning Management System Evaluation
 - i. Three systems under consideration were Blackboard, Desire to Learn from Brightspace and Canvas Instructure.
 - ii. The survey and analysis from the committee will be submitted soon to C&IT and the expectation is that the new system will be available beginning in May of 2017.
 - iii. The current and new system will both be available for the 2017-2018 Academic year with only the new system in use for Fall of 2018.
 - iv. Training modules and workshops will be developed in a collaboration between C&IT and OTL.
- II. Update on TravelWayne – S. Asli Ozgun-Koca, member FSST and TravelWayne committee
 - a. Details of the survey to TravelWayne users were presented.
 - b. In addition to the current Concur system, the committee is considering the software tool available from Chrome River.

- i. Chrome River does not have a booking tool and generally has fewer features compared to Concur,
 - c. An RFP for a possible new vendor will be available soon.
 - d. The University is considering a centralized delegate service that would provide assistance with filing requests and expense reports to those that wish to use the service. Individual users would still have the option of filing their own requests and reports.
- III. Update on Childcare facility implementation – Anne Rothe, member FSST and Childcare facility implementation committee
 - a. The major focus remains identification of a location. Three of the initial possibilities, the new student housing on Anthony Wayne Drive, University Towers and Donaldson house, have all been ruled out. The committee is working with the real estate office to identify a possible location for new construction.
 - b. Rainbow is a leading candidate for a partner to run the facility. This company is very interested in having a location in the Midtown area and has experience with new construction. They may be building in an area located near the Medical School.
 - c. Another RFP will be drafted as new construction will be part of the proposed project.
- IV. OLD BUSINESS
 - a. Parking and accessibility will likely be a continuing issue with construction of the new student housing. The accessibility and paths around parking structure 2 will be rerouted during the construction. We will continue to work with Jon Frederick about possible alternative solutions and to ensure that adequate handicap parking spaces are available in this structure and perhaps in neighbouring lots.
- V. NEW BUSINESS
 - a. Jeff Withey noted two issues related to facilities.
 - i. The Department of Immunology and Microbiology hired a new faculty member who is coming in with grant money. His lab will be in a space that has not been renovated since Scott Hall opened over 40 years ago. When the request was put in to have the space renovated, FP&M could not provide an indication of when the work could begin or be completed. The new faculty member has been located in temporary lab space for an unknown period of time (perhaps years?), which is unfair to him and gives him a terrible impression of WSU.
 - ii. The Department of Immunology and Microbiology offices need to be painted and the carpeting replaced, which hasn't happened in many years. They were quoted \$10,000 to paint the office suite, which is exorbitant. The price to replace carpeting was equally ridiculous. Others

on the committee relayed similar experiences. The fact that the cost of routine upkeep and renovation is so high is viewed as unacceptable.

- b. Lori Pile noted that the brickwork in the pavement outside of the Biological Sciences Building is badly in need of repair. The problem is a major tripping hazard and if injury occurred, could be a liability to the University.

VI. ADJOURNMENT