

Facilities, Support Services and Technology Committee

March 26, 2014

Minutes

Present: J. Artiss, J. Sawasky, R. Ackerman, I Avrutsky, M. Barnes, K. Kumasi, J. B. Madigan, R. Pfaff, J. Withey, K-H Yang.

Guest: J. Vander Weg, Associate Provost for Academic Personnel and A.D. Pendleton, Senior Director, Human Resources

Absent with Notice: H. Matthew, D. Golodner

Absent: R. Marback, B. Morrow, T.R. Reddy

Meeting began at 10:00AM.

Next Meeting: **April 30, 2014, 1:00PM, Public Safety Offices**

I. HUMAN RESOURCES TRANSFORMATION UPDATE - A.D. Pendleton, Senior Director, Human Resources and J. Vander Weg, Associate Provost for Academic Personnel:

Presentation- Ms. Pendleton made a short PP presentation on the transformation WSU's Division of Human Resources (HR), copy attached. She presented the new organizational chart that showed the consolidation of services under her office. HR is consolidated in their structure but have four separate physical locations around the campus. HR is not involved with labor relations. Although they assist in processing new hires the responsibility of searches still rests with the units.

Questions from Members- Several members expressed frustration over problems with start dates having to coincide with pay periods for student assistants. These problems appear to arise from the design of the software. Mr. Vander Weg said there were ways around these issues and that faculty should contact him if they experience these issues. He added that HR is currently working on the front end of the process in an effort to avoid these sorts of issues.

II. Report from the Chair

The chair reported that there were ongoing negotiations between the President and one of the candidates for VP Research.

III. Approval of Minutes of the February 19, 2014 Meeting.

- a. Approved.

IV. Old Business

- a. R. Pfaff reported on the March 17th and 21st meetings of the Email Collaboration Services Advisory Committee, copy attached. J. Artiss and M. Barnes reported on the March 25th meeting:
 - i. With Google it is not easy to tell when a message has been either forwarded or replied to.
 - ii. Google will not commit to not mining our data only that they will not use it for obvious purposes (e.g., user specific advertising).
 - iii. Both Google and Microsoft forward all e-discovery requests to WSU's General Counsel.
 - iv. If a user has multiple Google accounts the various services can be difficult to juggle. .
 - v. Microsoft is both HIPPA and ITAR (Department of Defense) compliant whereas Google is not. Subsequently it has been reported that Google is now HIPPA compliant and cannot become ITAR compliant.
 - vi. Google handles MS Office files in their own Google Docs format , which has limited capabilities. . For document collaboration, Google has some good positives.
 - vii. In a C&IT survey, it was revealed that the "@wayne.edu" e-mail address is very important to students.
 - viii. The MS Office 365 package would include a cloud version of Word, Excel and Power Point for all users. These are not the full versions of the software that we get from Software Clearing House. Rather, they have limited features but are adequate for essay and paper composition.
 - ix. A survey conducted by C&IT shows that responding students prefer the Gmail interface, but that they are satisfied with the current Zimbra product.
 - x. Microsoft's Office 365 package allows for stronger calendar collaboration and can integrate with Outlook.
 - xi. Generally, it is recognized that younger individuals (students) gravitate toward and feel more comfortable with Gmail (because that is how they define email), while older (faculty/staff) will gravitate to Office (because of their familiarity with email clients)

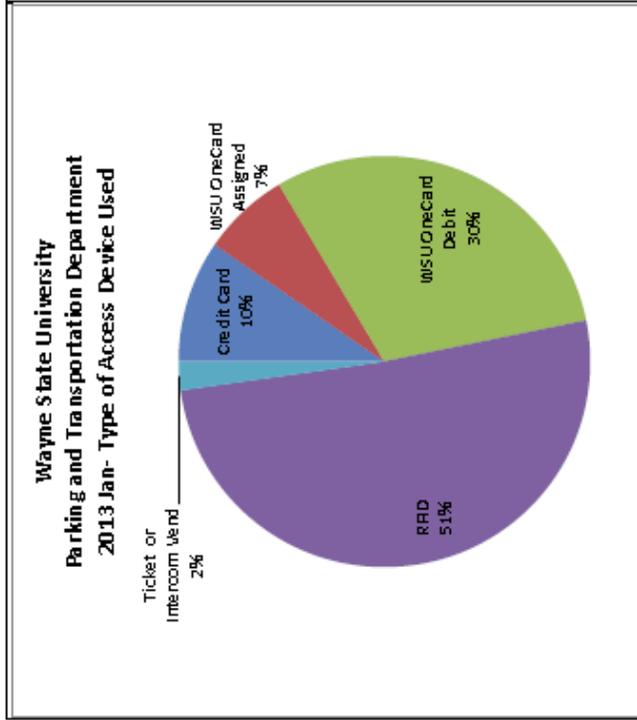
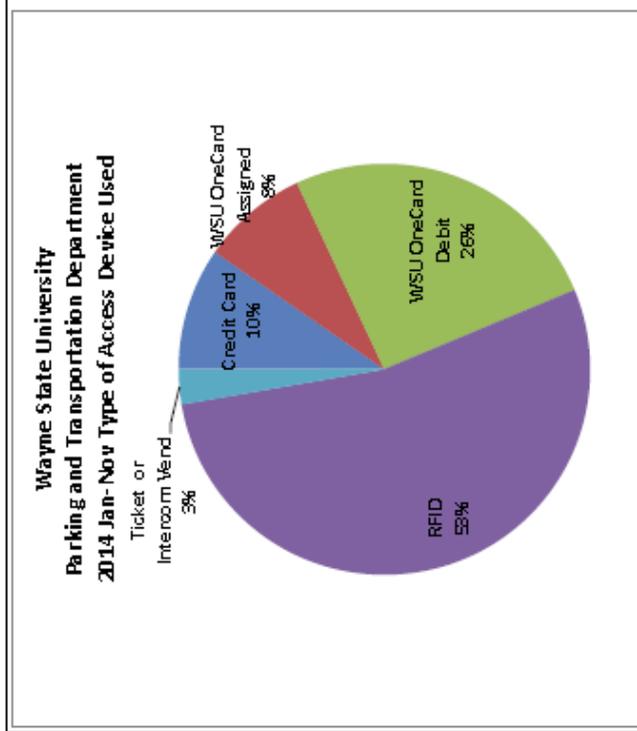
V. New Business

- a. Mr. Sawasky indicated that C&IT will be conducting surveys of faculty regarding campus technologies, including Blackboard.

VI. Adjournment

**Parking & Transportation Services Department
Dashboard Indicator - January 2014**

Primary Process Activity Utilization	Performance Indicator	Frequency	Goal
Method of accessing parking areas	Locations where RFID Technology is present lower WSU OneCard Assigned use to less than 10%	Monthly	



Data Observation/Notes 2013-14 Access device comparison usage for January - time period

- 3.92% percent increase in RFID use from 2013 to 2014.
- 14.3% percent decrease in WSU OneCard Assigned use from 2013 to 2014.
- 13.3% percent decrease in WSU OneCard Debit use from 2013 to 2014.
- 50% percent increase in Ticket or Intercom vend from 2013 to 2014.

Wayne State University Student and Staff Transportation Survey
Spring 2014

Background

In 2009, WSU Business and Auxiliary Operations conducted a Transportation Survey among the campus community to assess opinions regarding the accessibility, responsiveness, and safety of the WSU parking and shuttle bus systems. The response rate was 6%, or nearly 4,000 of approximately 62,000 students, faculty, and staff.

The survey did not, however, include information on broader mobility patterns such as transit, biking, and sustainable transportation options. Understanding the transportation habits and preferences of students, faculty, and staff living on- and off-campus is an important step in planning ways to improve mobility, accessibility, quality of life, and campus sustainability.

WSU's Office of Economic Development would like to enter a service agreement with the Center for Urban Studies to develop a campus-wide survey. Based on the results of this survey, further focus groups or follow-up surveys may be conducted to get more information in a particular subject area.

Purpose

The WSU Transportation Survey is a survey to gauge the transportation habits, modes and preferences of WSU students, staff, and faculty. The following questions are those we hope to have answered to better address the needs and desires of our nearly 26,230¹ students and 8,000 faculty and staff.

Prize = Lottery for an Ipad

Q1. Where do you currently live?

- On campus
- <2 miles from campus
- In Detroit
- Outside Detroit
 - If, outside Detroit, which county?

Q2. How often do you use the following mode to get to campus? *(Check all that apply)*

	Always	Usually	About half the time	Seldom	Never
a) Personal automobile					
b) Carpool					
c) Vanpool/Park 'n' Ride					
d) DDOT					
e) SMART					
f) WSU Shuttle					
g) Bike					
h) Walk					
i) Other: _____					

Q3. Do you use a monthly bus pass?

- No

¹ All students enrolled for the current term (including School of Medicine). Source: Listserv Bulk Email Groups, updated 1/24/14

- Yes, Student fare
- Yes, Regular fare

Q4. If you could have unlimited access to DDOT and SMART bus services throughout Detroit and Southeast Michigan, would you support:

	Definitely	Very probably	Possibly	Probably not	Not at all
• The <u>option to purchase</u> a discounted semester-long pass					
• A discounted pass <u>included in tuition</u> (e.g., show your OneCard and ride)					

Q5. Do you ride the WSU Shuttle once you're on campus?

- No
- 1-3 times a week
- More than 3 times a week

Q6. In what ways does the WSU Shuttle meet or not meet your needs? (*Check all that apply*)

- It meets my needs.
- It doesn't run frequently enough.
- It doesn't go to the places I need to go.
- Its travel route is unclear.
- I don't know when it will arrive.
- Other: _____

Q7. How likely would you be willing to pay a small fee for the shuttle service if:

	Definitely	Very probably	Possibly	Probably not	Not at all
• It went to other places?					
• It ran more frequently?					

Q8. What extent do you agree or disagree that:

	Strongly Agree	Agree	Undecided	Disagree	Strongly Disagree
• there are <u>enough locations</u> to park bikes on campus?					
• there are <u>secure options</u> to park bikes on campus?					

Q9. If there was an electric vehicle charging station on campus, how likely would you use it?

- Definitely
- Very Probably
- Possibly
- Probably Not
- Not at all