

Wayne State University Academic Senate
Facilities, Support Services and Technology Committee
Proceedings from the Wednesday November 18, 2020 At 11:00 via Zoom

Present: Leah Celebi, Melissa Crabtree, Richard Dogan, Jane Fitzgibbon, Fayette Keys, Thomas Killion, Mary Paquette-Abt, T.R. Reddy (Raghavendar Thipparthi), Naida Simon, Jeffrey Withey

Absent with Notice: Timothy Bowman, Xiaoyan Han, Michael Samson

Absent: Basem Younis,

Guests: Rob Davenport Associate Vice President, Facilities Planning and Management (FP&M)

The meeting was called to order at 11:31 via ZOOM.

The Agenda was adopted unanimously as were the Minutes from October 21.

Our guest for this meeting was Rob Davenport to discuss the status of facilities during the Covid-19 lock down..

Rob Davenport provided an update on the strategies that FP&M have adopted during the Covid-19 crisis. This included how they have developed the Restart Playbook

<https://facilities.wayne.edu/covid19/playbook>

He explained the difference between the 'hard' and 'soft' surfaces and how they are treated. The Soft services area position had been empty for nine months.

- Steven Pecic, Senior Director, Facilities Operations and Maintenance - Hard Services
- Steven Gilsdorf, Senior Director, Facilities Operations and Maintenance - Soft Services

One of the issues that they are planning to address in January is a new system that will allow a more rapid response to complaints and issues. This will be called

He also noted that because of the universities long running policy of deferred maintenance FP&M has been reactive not proactive. The plan includes.

- Revised Scheduling system
- Organize the campus into 2 regions
- Regions will be based on square footage
- Matching building complexity with our technician expertise and skill sets. So the most skilled technicians will be going to the most complex buildings.

- Relocating some of the personal to the buildings, rather than having calling on th buildings

He explained how some of the buildings are supper complex such as I-Bio and the labs in Scott Hall and the medical school. Many of the care require very specific protocols.

Jeff Withey (BIO) noted that some of the requests they had thqt had been outstanding for ages are now fixed.

The group discussed that in some area's housekeeping and maintenance has been lacking. (Both Naida Simon and I mentioned that we have never had any 'updates' in our offices)

T.R. Reddy asked why some of the people that knew the building protocols were moved and new people did not appear to know what they should be doing. Ron said he would investigate. It could have been due to a promotion, retirement of the option to move to another building or shift.

There was a general discussion on the equipment that the custodial staff are using and that it appeared that some of it was from the last century and needed updating.

Rob Davenport explained that from a custodial aspect we are at a level three... The goal is to get to a level one. This will require an update of KPIs key performance indicators around those service level agreements.

We discussed the issues with parking at Scott Hall and the surface lot 75...

We were advised that the update of the elevators in State Hall has been completed and the new one installed.

There is hope on the horizon with a new system (an app) called See, Click and Fix to report building issues. No date for launch but sometime in 2021.

FP&M are working with CIT to revise the building technology inventory. To ensure that each room/building that is used for is currently inventoried.

The meeting was adjourned at 12:35 pm.

Next Meeting: January 20, 2021.

