

MEETING MINUTES

FACILITIES, SUPPORT SERVICES AND TECHNOLOGY COMMITTEE

NOVEMBER 15, 2017

1:30-3:00

1270 FAB

PRESENT:

CHAIR: Robert Reynolds (CSC, ENGG).

MEMBERS: Jane Fitzgibbon (COMM, FPCA), Moira Fracassa (STU AFF, EACPHS), Smiti Gupta (NFS, LAS), Peter Hook (LIB & INFO SCI, LIB), Kristen Kaszeta (KHS, EDU), Fayette Keys (S W), Todd Leff (PTH, MED), S. Asli Ozgun-Koca (TED, EDU), Anne Rothe (CMLLC, LAS), Naida Simon (P.C).

LIAISONS: AAUP-AFT: Michael Samson, Admin.: Daren Hubbard, Admin.: Harry Wyatt Jr., UPTF: K. Tarpenning for Kimberly Conely.

ABSENT WITH NOTICE: Stephen Calkins (LAW), T.R. Reddy (MIB, MED).

ABSENT: Rayman Mohamed (US, LAS), Jeffrey Withey (MIB, MED), Heba Elsayed (SS).

MINUTES:

The meeting came to order at 1:30.

Roll was taken.

The minutes were approved.

The Associate Vice President of FP and M, Harry Wyatt presented.

Currently 149 employees in FP and M.

5 levels of Maintenance.

Level 1 is hospital quality.

Wayne State will need close to 199 in order to get to level 5.

Hard to keep the numbers up with the current staff.

Approximately 10 individuals out per day.

Currently recruiting 11 classroom attendants and 10 custodial positions.

Recent users internal survey of 4000 customers, approximately 10% of Wayne State students, staff, and faculty.

Identified improvements needed in disease prevention and cleanliness.

Facilities not cut this year.

As a result, certain general policy issues:

1. Strengthen night shift over day shift.

9 active sectors on campus.

Currently 6 out of 9 are day shift sectors.

Add custodial and attendant staff.

2. Continuous Improvement through innovation.

Recycling improvements. Rebid recycling and waste collection.

Single stream recycling.

Use of improved cleaning materials and tools.

Power washers.

3. Looking to acquire grants to support continuous improvements.

The next meeting will be on December 13th from 1:30 to 3:00 in 1270 FAB.

The meeting adjourned at 3:00.

Submitted by:

Bob Reynolds
Chair FSST
Professor
Computer Science
College of Engineering.