

Senate FSST Committee  
12/07/11

Members Present: Jane Fitzgibbon, Brian Madigan, Jennifer Sheridan Moss, Debra Patterson, Lee Wurm, Victoria Dallas (PC Liaison), Joseph Sawasky (Admin Liaison), Sachin Gandhi (Stud Rep)

Members Absent with Notice: George Alangaden, Tamara Bray, T.R. Reddy, Jeffrey Withey, Seymour Wolfson, Dan Golodner (AAUP-AFT Liaison)

Members Absent without Notice: Kafi Kumasi, Bryan Morrow, Daniel Rappolee, Judith Whittum-Hudson

Guests: Mike Colburn, Donald Wrench (FP&M)

The meeting was called to order at 2 PM.

I. Introductions

II. Report on Facilities (Mike Colburn and Donald Wrench)

- WSU has good tools for communication of FP&M-related issues, but they have not been used well. This is improving.
- FP&M can monitor 60% of buildings remotely.
- FP&M lost 26 positions in the fall budget cuts; this, plus recommendations from the Huron Group, led to a reorganization in October.
  - Grounds services will be improved.
  - A new manager was hired to get building engineers and skilled trades to work together more efficiently.
  - Some building will now share engineers.
  - New job descriptions were written to clarify responsibilities of remaining employees; custodians have been given clear and specific job descriptions which begin in January 2012.
  - Maintenance schedules are being revised. A Directory of Services will be published 2/1/12 that will include how often services should be provided, prices, etc. This information is also available at [www.facilities.wayne.edu](http://www.facilities.wayne.edu)
  - A pilot project using a new communication system for maintenance is underway in three buildings (Nursing, Law, and Engineering).

III. There was a discussion among members of the committee and FP&M staff on the efficiency of the system of building coordinators. Building coordinators are volunteers who often add onerous duties to their full-time responsibilities, leading to delays in communication of building problems. FP&M keeps in regular contact

with building coordinators, but will take under advisement that there may be a better way to coordinate maintenance and repairs.

The meeting adjourned at 3:05.

Respectfully Submitted,

Jennifer Sheridan Moss, Chair