

Facilities, Support Services and Technology Committee
October 11, 2016 – Room 1270 FAB
Minutes

Present: S. Calkins, J. Fitzgibbon, M. Fracassa, P. Hook, T. Leff, S.A. Ozgun-Koca, L. Pile, T.R. Reddy, J Withey, A. Rothe, M. Samson, R. Laith, D. Hubbard

Guests: J. Artiss

Absent: S. Putatunda

- I. WELCOME - Introductions

- II. REPORT FROM THE CHAIR AND OUTLINE OF TOPICS FOR THE YEAR
 - a. Child care facility
 - i. 2014-2015 – survey of demand and availability conducted by FSST, report to Provost
 - ii. 2015-2016 – 3N Day Care Committee – called by Provost Winters
 1. investigating the current state of child-care options
 2. alternatives or improvements
 - iii. August 2016 – Provost Whitfield calls for Day Care Committee – Policy committee recommends Sharon Lean and Joe Artiss to serve, First meeting held on Monday, Oct 17th
 - iv. Concerns raised by FSST committee members
 1. Parking and drop/off should be considered
 2. Outdoor play area is a must
 3. Who assumes the liability associated with the facility?
 4. Need to ensure quality care is provided
 5. Building façade should fit into architecture of the rest of campus and should avoid the bland basic block look
 6. Who will finance the building and operation, WSU or outside party?

 - b. Student housing
 - i. Linda Beale and Lou Romano attended two meetings week of Oct 2, 2016
 - ii. Lou Romano was to ask about possibility of child care facility
 - iii. A concern raised by FSST committee members was to question who is responsible for maintenance, there are current problems with existing student housing facilities

 - c. TravelWayne

- i. 2015-2016 – list of issues were collected and submitted to ISMC
 - 1. additional issues such as lack of consistency of travel policies between units and poor online site compared to good mobile app were noted
 - ii. 2016 – meeting for review of Concur and TravelWayne
 - 1. Faculty reps are Joe Artiss and David Kessel
 - 2. Ken Doherty, Assistant Vice President, Procurement & Strategic Sourcing
 - 3. Concur is considered to be the “gold standard” for management of travel expenses
- d. FTIAC parking
 - i. Lou Romano noted data to be collected, a student survey will be sent though no baseline data are available
 - ii. Free parking will continue for Winter 2017
 - iii. No major parking issues have been noted for Fall 2016
- e. Handicap student access
- f. Search for AVP Facilities, WSU master plan
 - i. Lori Pile will serve as a member of the search committee for the new AVP. Harry E. Wyatt, Jr. is serving as Interim AVP.
 - ii. Former AVP Jim Sears had expressed an interest in having faculty representation on the WSU master plan. A committee met relative to the 2015 Capital Outlay proposal for the remodelling of the Science and Engineering Library. It is unclear if such a committee is still in place.
 - iii. A number of questions related to the Facilities and the WSU master plan were raised including:
 - 1. Maintenance issues in student housing
 - 2. Poor condition of sidewalks that could be a liability
 - 3. Who sits on the WSU master plan committee
 - 4. Is there an architect consulting group to provide comments when new buildings and/or upgrades are being considered
 - 5. Traffic and pedestrian flow/control needs to be considered as new buildings are constructed

III. C&IT MATTERS -

- a. Daren Hubbard provided information on three projects
 - i. The Blackboard system experienced failure and very slow use during the first week of classes. Communications with the vendor regarding

troubleshooting were not optimal. The University is testing other learning management tools. A committee of faculty and students has been formed to provide input and feedback to C&IT. The committee is charged with coming up with recommendation to either keep or replace Blackboard with a deadline of Winter semester 2017.

- ii. An analysis of the Banner software system is underway. Banner is a core resource system. A third party has been brought in to evaluate the use of Banner by WSU and to make recommendations for possible continued use of the tool (many updates to the tool are available and not currently used by WSU) and to provide best practices with a deadline of 6 months. Linda Beale is a member of this evaluation committee. A question was raised as related to the overlap between Banner and EAB. Banner is an integrated database system used by Wayne State University to manage student and employee information and business processes throughout the university. The new EAB tool is focused on student success; it includes student data analysis, predictive analytics and is designed to be used by advisors.
- iii. The BOG has provided approval for a new data center for C&IT. This will consist of a new building with 10,000 sq ft and a move from current system to DTE Energy.

IV. OLD BUSINESS

V. NEW BUSINESS

- a. A suggestion to tour the C&IT data center was made.

VI. ADJOURNMENT