

From: "Margaret E. Winters" <mewinters@wayne.edu>
Date: September 16, 2014 1:25:10 PM GMT-04:00
To: Lou Romano <ljr@chem.wayne.edu>
Cc: Joseph Howard Rankin <jrankin@wayne.edu>
Subject: Fwd: Course Scheduling Committee

And other information you asked for. I plan to question the timeline (making it shorter if possible) but the committee and charge are set.

Margaret

Margaret E. Winters
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From: "Joseph Rankin" <jrankin@wayne.edu>
To: "Margaret E. Winters" <mewinters@wayne.edu>
Cc: "Joseph Rankin" <jrankin@wayne.edu>
Sent: Tuesday, September 9, 2014 11:01:26 AM
Subject: Course Scheduling Committee

Margaret, here is the information you requested. Feel free to edit both the charge and the time line. Please copy me on the final draft of what you send Lou. Thanks. Joe

Course Scheduling Committee members
Joe Rankin, Chair (Provost's Office)
Linda Falkiewicz (Registrar)
Gabe Sauvie (Course Scheduling Manager)
Boris Baltes (Chair, Department of Psychology)
Michelle Grimm (Transfer Student Director and College of Engineering faculty member)
Erin Bachert (ASO in Chemistry)
Robert Aguirre (Associate Dean, CLAS)
Tarek Bazzi (student)

Charge of the Committee: To make a recommendation to the Provost on how Wayne State might simplify and clarify our course scheduling matrix based on best practices. The goal is to make our scheduling matrix less complicated such that we do not have so many overlapping course schedules, thus reducing time to degree completion. We are currently collecting data and information from other Michigan public universities on their course scheduling matrices and will use this information in assessing our scheduling matrix; this information will be presented to the Committee in early October.

We will seek input from both Student Senate and Academic Senate at some point in this process.

Time Line: We plan to have a recommendation to the Provost no later than the end of May, 2015.

Joe

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From: Margaret E. Winters [<mailto:mewinters@wayne.edu>]
Sent: Monday, September 08, 2014 5:27 PM
To: Joseph Rankin
Subject: Matrix Committee

From Policy: who is on the committee, what is the charge to the committee (I can help here if you need me), and what is the timeline. They suggest that when the work is underway, you might want to come to the Senate to get input (not a bad idea for the future). thanks, Margaret

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