

**Curriculum & Instruction Committee**  
**Meeting notes for November 12, 2014**

**Present** Kevin Ball, Victoria Dallas, Jeffrey Grynawski, Patricia Jarosz, Fayette Martin, Liz Puscheck, Joseph Rankin, Marsha Richmond, Ryan Standfest, Mark VanBerkum, Casey Westerman

**Absent with Notice** Frances Brockington, Victoria Dallas, Barrett Watten

**Absent** Ahmad El-Moussa

1. Meeting notes from October 15 approved with corrections.

**2. New Scheduling Matrix**

Joseph Rankin advised the committee that the Course Schedule Matrix Committee (CSMC) is a cross-functional university committee. Members include the office of the Provost and the Registrar, representatives from colleges, administration and students. He provided the rationale, noting that the Provost is anxious to remove barriers for students registering for classes.

There are a number of anomalies with the present WSU schedule. These include

- Peculiar start and end class times
- Very little time between classes (average 5 mins)
- Overlap
- Few classes on Fridays

He noted that the Scheduling Matrix Committee is working on a proposal that will seek support for changes that will include.

- Classes to start on the Hour and Half hour.
- A credit hour has been defined as 50 mins for most courses. (Labs and some other class designations [hybrid] need to be addressed.)
- The committee is still looking at how to address the Spring (May-June) and Summer (July-Aug) schedule as those classes are 12 weeks each rather than 14.
- The Spring Summer (May-Aug) schedule appears not to be an issue.

The Registrar's office has scheduling software (?) that because of incompatibility of our rules/schedules has never been fully implemented. Adopting the above changes would prove beneficial.

Marsha Richmond noted that her department (History) has a three-year schedule. This was a concern among many committee members.

As of November 15, implementation target date still to be determined. Mr. Rankin advised the committee that as the details are worked out he will bring the changes back to CIC.

See attached DRAFT notes from the CSMC.

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**3. Changes to General Education Requirements**

Two committees are addressing issues in the WSU Gen Ed. The oversight committee and a new one called the General Education Development Committee (GEDC).

The GEDC role is to ensure an alignment between the Michigan Transfer Agreement and WSU classes (MACRO stamp). They are specifically trying to address the Math Pathways component. Seeking to address how students can achieve competency in the following areas.

1. College Algebra
2. Statistics
3. Quantitative Reasoning

See MTA\_MathTaskforce attached. Joseph Rankin explained that concern has been expressed on where these classes reside.

**4. Other Issues**

1. Priority Registration

Kevin Ball asked if the university is looking into a change in the current process. Honors and Athletic students have a window where they get priority registration. A suggestion was made that we should consider this on a sliding table for all students.

- o Seniors with more than 105 (?) credits
- o Juniors with more than 75 (?) credits

The problem is especially acute with seniors who need certain classes to graduate. A change such as this might help elevate the need for overrides.

2. Bulletin In Effect Rule

The current rule affects returning students and 6-year graduation rates on FTIACS. If a student drops out for a year, when they return, they might find that they have been or will be moved to a new Bulletin under the current guidelines. This can require a student having to take additional or different classes. The proposal is to move WSU to a four Bulletin In Effect from the current three. This change should allow more students to graduate within the 6-year window.

3. Academic Probation

An analysis of 2014 freshman students showed that 22% were reported as having an academic probation flag. However, because their overall High GPA vs. the term was h the incidence was under addressed. Many students did not make the connection when receiving a failure notice through early academic assessment. The Linda Falkiewicz, the Registrar, is seeking a solution.

**4. Next meeting January 12 @ 1:00 2:30 PM.**

Location FAB Senate Conference Room

JEF

December 7, 2014