

Minutes
Curriculum & Instruction Committee
October 18, 2011
10:30-Noon, Room 1270 FAB

In Attendance: Veronica Bielat (Chair), Karen Feathers, James Moseley, Abhilash Pandya, Aaron Retish, Anca Vlasopolos

Absent with Notice: Jennifer Beebe-Dimmer, Kingsley Browne, Andre Furtado

Absent: Barbara Bosch, Jerry Ku, Janine Lanza

- Minutes approved for September 27, 2011 meeting
- Discussion regarding next steps: Task Force for Online Instruction
- The Committee decided that they would not move forward on any actions or work assignments until the Task Force for Online Instruction holds its initial meeting. The Committee directed the Chair to send the list of issues developed from the September meeting to the Chair of the FAC, SAC and the Co-Chairs of the Task Force for Online Instruction.
- SET 2N Committee
- Policy Committee directed the committee to make a recommendation to the 2N committee about how we would like to see them proceed with review of the SETS. A separate memo will be issued to the Policy Committee containing our recommendations.
- Issue from Aaron Retish: Computer Literacy Requirement
- A. Retish discussed issues students are having with successfully completing the computer literacy requirement. The committee had a larger discussion regarding issues regarding a system dependent test (Windows only), students not taking the test or course at the appropriate time in their academic career, lack of application of computer concepts within the discipline. The committee will continue discussion and recommendations regarding this requirement in the future.
- The Committee discussed several options for guests at upcoming meetings to discuss various topics. The committee charged the Chair with inviting Dr. Laura Woodward, Director, Testing, Evaluation & Research Services to the November meeting to discuss various issues related to the SETs and Ahmad Ezzedine, Associate Vice President for Educational Outreach to the December meeting to discuss the progress of the Task Force for Online Instruction.

Respectfully submitted
Veronica Bielat
Chair, Curriculum & Instruction Committee