

Wayne State University
Academic Senate
Curriculum and Instruction Committee
Meeting minutes
December 11, 2019

Present:

Brad Roth, Chair	Sandra Oliver-McNeil	Liaisons: Paul Beavers (policy committee) Darin Ellis (WSU Administration) Basel Berry (Student Senate) Pramod Khosla (AAUP-AFT)
Juliann Binienda	Richard Pineau	
Kelly Dormer	Yang Zhao	
Thomas Fischer		
Peter Henning		
Manoj Kulchania		

Absent with notice: Stella Resko, Robert Harr
Absent: Frank Koscieski (UPTF), Elizabeth Drake (GEOC)

I. Approval of the minutes of 11-13-19

Richard Pineau moved to approve minutes from 11-13-19. Seconded by Thomas Fischer. Motion carried.

II. Proposed Policy for On-Line Class Cancellation

Darin Ellis presented a draft of policy for cancellation of on-line courses. Pramod Khosla recommended that his 3-N Committee on Online Teaching review the draft and then present back to our committee for recommendation.

Action Steps: 3-N Committee on Online Teaching will review and then present back at a future date to this committee.

III. Continued Discussion of Final Report (June 18, 2019) of the 3N Committee on Online Teaching – Prof. Pramod Khosla

Pramod Khosla continued discussion from previous meeting. He mentioned 4 areas of particular interest:

1. Intellectual Property Rights – The committee is working on it.
2. Assessing faculty workload and compensation for online teaching – There is large variability across campus. Recommend that any decisions in this domain take place at the school or department level.
3. Professional Development – Training emphasis is on methods for creation of rubrics. OTL offers special training in online course development.
4. Quality of Teaching – Students perceive that online courses are easier than traditional. Many employers perceive online courses as inferior to traditional courses and programs. There is variability of teaching among part-time and full-time teaching faculty.

The committee will continue to monitor these areas and provide recommendations.

IV. Presentation on Course Website Accessibility

- Dr. Sara E. Kacin, Director, Office for Teaching & Learning
- Nick DeNardis, Director of Digital Communications & Interim Web Accessibility Coordinator
- Nathan Chavez Associate Director, Academic Applications, C&IT
- Krystal Tosch, Web Accessibility Coordinator

Invited meeting guests provided detailed background and information regarding teaching and learning through university internet and learning management systems (Canvas). Sara Kacin began by clarifying laws regarding accessibility. There is nothing in the law that requires captioning in Canvas. There are many guidelines with respect to websites. University policy indicates that websites that are public facing need to be accessible. Faculty need to be provided with training. Kelly Dormer provided

background on WSU student needs and resources including students who are blind and/or hard of hearing. Other WSU staff guests reported on WSU accessibility challenges and opportunities: The Universal Design Online content Inspection Tool, or *UDOIT* (pronounced, "You Do It") enables faculty to identify accessibility issues in their *Canvas* course content. WSU has Accessibility webpages with resources and information. <https://wayne.edu/accessibility/procedures/> OTL also provides training in this area. MS Word and PPT have accessibility features that will check on student accessibility. There is limited number of captioning for ECHO 360 on Canvas. As an alternative it does have the ability to automatically capture transcriptions. Suggestion is to use YouTube which offers captioning and then place on Canvas for student use. Faculty were reassured that the goal is to be sensitive, aware and provide as much accessibility the university provides.

V. Update from the Committee Chair – Brad Roth

– Undergraduate Research Opportunities Program (UROP)

Brad Roth reported that they are waiting to hear if there will be funds available for the Spring/Summer Semester.

– Bartleby relationship with the University Bookstore

Brad Roth encouraged committee members to review what Jodi Young sent us all regarding Bartleby services through the University Bookstore.

VI. Future Topics from the Policy Committee's Charge

Brad Roth encouraged committee members to review the nursing school attendance policy for students. Also, bring any other possible topics for committee consideration.

Meeting adjourned at 3:30 pm.

Respectfully submitted,
Juliann Binienda