

Wayne State University  
Academic Senate  
Curriculum and Instruction Committee  
Meeting minutes  
November 13, 2019

Present:

Brad Roth, Chair	Sandra Oliver-McNeil
Juliann Binienda	Richard Pineau
Kelly Dormer	Stella Resko
Thomas Fischer	Yang Zhao
Peter Henning	
Manoj Kulchania	

Liaisons: Paul Beavers (policy committee)
Darin Ellis (WSU Administration)
Basel Berry (Student Senate)
Pramod Khosla (AAUP-AFT)

Absent with Notice: Robert Harr, Ali Salamey  
Absent: Frank Koscieski (UPTF), Elizabeth Drake (GEOC)

I. Approval of the minutes of 10-23-19

Motion to approve minutes of 10-23-19 made by T. Fischer with support from Y. Zhao. Motion carried. Thanks to Richard Pineau for taking minutes of that meeting.

II. Final Report (June 18, 2019) of the 3N Committee on Online Teaching

Link to full report online: <https://s.wayne.edu/3ncommittee/final-report/>

Prof. Pramod Khosla presenting the committee presented the report to the CIC. He indicated that the committee had wide and diverse representation from across various levels and sectors of the university. He suggested that the committee pay particular attention to the online teaching committee recommendations with respect to:

- (1) Intellectual Property Rights (who owns the material, how are new faculty informed of IP, use of outside vendors for teaching, etc)
- (2) Faculty Workload and Compensation: This was the area with most focus. Found huge variation across salary committees. Recommended 30-35 learners/section. Most other universities use a tiered approach (level 1 is paid more for development of a new course to level 3 changing an existing live class to online paid the least).
- (3) IT support and Student support of IT. Recommend 24-hour access to IT support. Provide materials online for faculty. Provide support for part-time faculty.
- (4) Training and professional development – recommend tying to compensation.

Closed by reviewing AAUP guidelines which indicate online teaching should be offered only if teaching live is unattainable. Was unsure as to future of these recommendations given that online teaching has been increasing steadily. Also added that hybrid courses are included and online courses are quite popular with students. The biggest issues seem to be with part-time faculty and compensation of faculty in general.

Committee members asked some questions. Y. Zhao asked about the upcoming AAUP contract and requested a policy regarding online teaching. K. Dormer raised issue of closed captioning and other disability concerns using online teaching. T. Fischer raised issue of course approval processes within programs and across campus. Much discussion regarding creation of policies for online teaching. D. Ellis cautioned against being too “over-policied.” Can lose creativity, academic freedom and productivity if focus too much on policies and procedures. Bottom-line: There are several issues with online teaching.

Next steps: Please email B. Roth with questions or comments for our next meeting on December 11<sup>th</sup>.

II. Review of the 10-23 Grade Appeal/Academic Dishonesty Appeal Session

Y. Zhao raised concern that faculty appeal should be included in any revisions of the Student Code of Conduct. Informing faculty of outcomes of appeals. Inclusion of student in the appeals process should be outlined as well in any revisions of the code. B. Roth stressed that university policy should be equal across campus (all schools and programs) and stressed the importance of communicating this as such. Suggestions made to include academic dishonesty policies as part of faculty development, for new hires, placed in handbooks, trainings. Next steps: B. Roth will invite Office of Teaching and Learning representatives to our next meeting to discuss this.

#### IV. Update from the Chair (Brad Roth)

Bartleby relationship with the University Bookstore: Barnes & Noble Bookstore has been promoting Bartleby services. Current Bartleby offerings include Bartleby Learn, featuring textbook solutions and a Q&A service; Bartleby Write, an all-in-one writing help tool; and Bartleby Tutor, featuring 1-on-1 online tutoring. The Policy Committee will meet with Jodi Young and Tim Michaels to express concerns related to cheating and the overall debasement of learning.

Undergraduate Research Opportunities Program (UROP): Provided a background review of creation by Monica Brockmeyer's (Associate Provost for Student Success) of an Action Team with a mission overlapping with that of the Academic Senate subcommittee to review UROP. Monica suspended her Action Team and asked Senate subcommittee to bring forth policies and procedures. Questions: Where can funds come from? OVPR? Development? T. Fischer raised question regarding one portal to apply for UROP programs.

#### V. Future Topics from the Policy Committee's Charge

K. Dormer agreed that accessibility requirements would be a good topic at a future meeting. Online education as discussed earlier is an important topic. B. Roth asked the committee to look at the list and bring forth those that are considered the most important.

#### VI. Matters Arising

No additional issues were brought forth.

Meeting adjourned at 3:30 pm.

Respectfully submitted,  
Juliann Binienda