

Wayne State University  
Academic Senate  
Curriculum and Instruction Committee  
Meeting minutes  
March 20, 2019

Present:

Brad Roth, Chair	Richard Pineau
Robert Ackerman	Yang Zhao
Juliann Binienda	Liaisons: Paul Beavers (policy committee) Karin Tarpenning (UPTF) Darin Ellis (Administration)
Victoria Dallas	
Thomas Fischer	
Jane Fitzgibbon	
Jeffrey Grynawski	
Robert Harr	
Donna Kashian	
Thomas Killion	

Absent with Notice: Meghan Courtney, Michele Porter, Bilal Hammoud

I. Minutes of the meeting on February 20, 2019 were read and approved.

II. Continued discussion of the process provided by the Student Code of Conduct for pursuing academic dishonesty cases.

Guests: -David Strauss, Dean of Students  
-Nikolina Camaj, Student Conduct Officer

A review of distributed materials occurred, including of sample notification emails to be sent to students. David Strauss reiterated that the Code of Conduct is being updated and is seeking input for changes. Discussion focused on committee members' comments and suggestions for sections 10.1a and 10.1b of the Code of Conduct. David Strauss and Nikolina Camaj explained processes for both academic and nonacademic misconduct violations. Committee members requested the addition of a section regarding notification of outcome to reporting faculty and/or notice of disposition. Additional suggestions included adding more detail regarding chair/dean role in reviewing complaint. Several questions were raised regarding processes for students reporting on other students. Discussion also occurred about instructors resolving incidents within their courses under 10.1a on the potentially false assumption that the student had committed no previous offenses. David Strauss explained that all incidents should be reported to DOSO, even when addressed under 10.1a. Although DOSO will not disclose previous offenses to the faculty member, the Conduct Officer may call in a student who has had multiple 10.1a incidents. The Committee recommended that DOSO simplify the account of the reporting procedure in its prospective message requesting all faculty to report violations addressed under section 10.1a.

III. Update on "First Day" electronic textbook proposal (OER=Open Educational Resources)

Jeffrey Grynawski reported that he had not received any information from Bilal Hammoud regarding survey of other university First Day programs. Darin Ellis indicated the difficulty in possibility of piloting the program for one course.

Action Steps: This issue is tabled for now, pending further study.

IV. Future of the Undergraduate Research Opportunities Program

Brad Roth discussed the correspondence from Monica Brockmeyer regarding the cancellation of the UROP funding competitions. The rationale had to do with decrease in dollars and the focus of programs on other important initiatives. Several committee members expressed concern about and shared the benefits of this program to students.

Action Steps: A task force (Brad Roth, Donna Kashian, Tom Killion, Richard Pineau) will draft a letter with a task force of interested Committee members to Provost Whitfield expressing the importance of maintaining funding for undergraduate research opportunities.

V. Allocation of Remaining Winter 2019 sessions to Future Topics, e.g.: Devising a mechanism for addressing RCM “poaching” issues

Due to time constraints, this topic is postponed for the future.

VI. Matters Arising

Brad Roth brought forth an issue raised by a faculty member. The faculty member expressed concern that all students in a course have access to the Canvas function for sending emails to students in the course, and could potentially use this function inappropriately. It was asserted that Canvas LMS is unable to change this mechanism. Discussion ensued regarding this.

Action steps: Committee members deemed that the situation did not justify further action.

Meeting adjourned by Brad Roth.

Next meeting: 4-24-19 – 1:30 pm  
Room 3339 FAB

Respectfully submitted,  
Juliann Binienda