

Wayne State University
Academic Senate
Curriculum and Instruction Committee
Meeting minutes
February 20, 2019

Present:

Brad Roth, Chair	Richard Pineau
Robert Ackerman	Yang Zhao
Juliann Binienda	Liaisons: Paul Beavers (policy committee) Bilal Hammoud (Student Senate) Karin Terpenning (UPTF) Darin Ellis (Administration)
Victoria Dallas	
Thomas Fischer	
Jane Fitzgibbon	
Jeffrey Grynawski	
Robert Harr	
Donna Kashian	
Thomas Killion	

Absent with Notice: Meghan Courtney, Michele Porter

- I. Minutes of the meeting on January 23, 2019 were read and approved.
- II. Discussion of the process provided by the Student Code of Conduct process for pursuing academic dishonesty cases.

Guests: -David Strauss, Dean of Students
-Nikolina Camaj, Student Conduct officer

David Strauss provided history, context and a broad overview of the current Student Code of Conduct. He described general procedures specifically related to the differences between Code 10.1a and 10.1b. DOSO recognizes that departments around the campus are not following the code to the letter. Is aware that processes can break down. There is recognition that the code needs to be updated. Any changes begin with DOSO office to OGC with final approval by BOG. Described the use of a conduct reporting system (Maxient). System is able to track students, and link steps in reporting processes. DOSO stressed that the focus should always be on student success vs punishment. Below is link to WSU Maxient system reporting form: https://cm.maxient.com/reportingform.php?WayneStateUniv&layout_id=1 The CIC in attendance had a general discussion regarding faculty comfort level with reporting, factors involved in non-reporting, and encouraging faculty to be aware of these processes and other resources outside of Maxient system for assistance in academic misconduct issues.

Action steps: CIC will invite DOSO back to our March meeting to continue discussion. CIC members are encouraged to consider what specific changes should be made in the Code of Conduct.

- III. Continued discussion of "First Day" electronic textbook proposal (OER=Open Educational Resources)

Jeffrey Grynawski and Bilal Hammoud met, prepared survey questions and list of potential colleges to interview regarding use of First Day programs. Bilal Hammoud reported that has reached out to schools without hearing back as of yet. Jeffrey Grynawski reported that Jodi Young from B & N is assuming that WSU will be piloting the First Day program this coming Spring/Summer semester, 2019. CIC is not in concurrence with this.

Action Steps: Jeffrey Grynawski will circulate the survey questions to all CIC members. Tom Fischer is part of a large lecture hall teaching learning community. He will present the First Day program to LC for input. Bilal Hammoud will report on any information gathered from other school/college use of First Day programs.

IV. Update on Quantitative Experience Course Development

Richard Pineau described the creation of rubrics for all of the QE Gen Ed courses. Goal is to have each Gen Ed course have a rubric. There is a detailed timeline for formative assessment of rubrics. Instructors are to provide one assignment aligning with learning objective and grading to the rubric. Jeffrey Grynawski expressed concern that the process was happening in reverse of typical course development. Ideally, course evaluation and assessment methods are conducted when the course is developed. In this case, the courses have already been running.

V. Allocation of Remaining Winter 2019 sessions to Future Topics, e.g.: Devising a mechanism for addressing RCM "poaching" issues

Due to time constraints, this topic postponed until a later date.

Meeting adjourned by Brad Roth.

Next meeting: 3-20-19 – 1:30 pm
Room 3339 FAB

Respectfully submitted,
Juliann Binienda