

**Wayne State University**  
**Proceedings of the Student Affairs Committee**  
**October 12, 2011**

**Present:** Cheryl Dove, Moira Fracassa, Michael Horn, Liza Lagman-Sperl, Jason Mateika, Victoria Pardo, Robert Reynolds, Brad Roth, Naida Simon, Keith Wadley, James Woodyard

**Absent With Notice:** Chardin Claybourne, Judith Fouladbakhsh, Avril Genene Holt, Barbara Jones, Michele Ronnick, Mary Width

The meeting was called to order at 11:00 am. Introductions were again made.

The minutes were approved as corrected.

**The Budget Survey:** The academic side of the University was cut \$12.2M whereas the shortfall between expenses and revenue was \$7M. This \$7M is roughly 1.2% of the general fund budget. There was a motion by Bob Reynolds and seconded by Cheryl Dove for this committee to draft a Budget Survey to be given to the university community. The vote was unanimous with one abstention. The survey should be written to take between 5 to 10 minutes with a maximum of 20 items to the various segments of the university community. Robert Reynolds and James Woodyard would write the initial draft of the survey. Cheryl Dove and Moira Fracassa will draft the student affairs portion. All ideas should be sent to Naida Simon and she will forward them to Bob and Jim. The deadline for the draft will be our next meeting.

**Military Make-up Policy:** Keith Wadley and Liza Lagman-Sperl will draft a policy that will be cognizant of our diverse student body. A distinction should be made for those absences due to a legal obligation to be absent from classes. The chair was to call the Ombudsman to see about whether a Jury Duty Policy exists for students. (It does not.) The deadline for the draft will be our next meeting.

**Director of the Academic Success Center:** Michelle Bruner, the Interim Director of the Academic Success Center (ASC) came to our meeting to inform us about the Academic Success Center. The ASC helps students develop their study skills. There are four primary areas:

**Tutoring:** Tutoring is available for specific courses at the 1000 and 2000 levels.

**Supplemental Instruction (SI):** SI is a semester long series of weekly group study sessions led by a SI Leader. The Leader is an undergraduate who has taken the course and earned at least a B+ in that course. The SI leader is required to attend the lecture, take notes, meet with the course instructor on a weekly basis and provide support for students who are currently enrolled.

**Reading and Study Skills Counseling:** ASC offers individual study skills counseling in general study strategies, time management, and test-taking. A request form must be filled out and is provided on line.

**Study Skills Workshops:** Each semester ASC offers workshops on such topics as math and general test preparation, time management, textbook reading, concentration, and memory improvement. The schedule is available online.

The ASC has a Learning Community, the Comerica Scholars. Comerica Scholars are recipients of Detroit Compact and Wade McCree scholarships.

The ASC is also involved with the Midterm Marathon, the Midnight Breakfast and other such events. A question and answer period followed.

Contact information: email: [mbruner@wayne.edu](mailto:mbruner@wayne.edu) and the direct phone number is 313-577-2356. The ASC number is 313-577-3165.

The next meeting is **Wednesday, November 9, 2011 at 1:30 pm in 1270 FAB.**

The meeting was adjourned at 12:45 pm.