

WAYNE STATE UNIVERSITY

ACADEMIC SENATE

PROCEEDINGS OF THE POLICY COMMITTEE

August 23, 2010

Present: R. Brown; M. Sengstock; H. Tse; A. Vlasopolos; W. Volz; J. Whittum-Hudson; A. Wisniewski; S. Wolfson; J. Woodyard

Absent with notice: L. Romano; C. Parrish

Guests: Robert Kohrman, Associate Vice President, Budget, Planning and Analysis; Sandra Yee, Dean of the University Library System

The items marked with an asterisk constitute the Actions of August 23, 2010.

1. President's Cabinet Budget Work Group: Provost Brown, Vice President Ratner, Vice President Davis, and Mr. Kohrman comprise the Budget Work Group, a subgroup of the President's Cabinet. They attend Policy Committee meetings to discuss the preparation of the budget for fiscal year 2011. Mr. Kohrman attended today's meeting.
 - a. Faculty Positions: A group has been formed to discuss the allocation of 22 new faculty positions that are to be funded with tuition money in fiscal year 2012. The group consists of Interim President Phyllis Vroom, Provost Ronald Brown, Karen Feathers (Education), Donald DeGracia (Medicine), Michael McIntyre (Law), Louis Romano (Liberal Arts and Sciences), Matthew Seeger (Fine, Performing and Communication Arts), Robert Thomas (Liberal Arts and Sciences), and Paula Wood (Education). The group will meet August 24 to discuss the criteria to use in determining how the positions will be allocated. The criteria are reliance on part-time faculty and change in credit hours over a period of time by department. The discussion will focus on whether there will be flexibility in the policy or whether units will have to follow a strict formula. Searches will begin immediately but the positions will not be filled until the fall of 2011.

[Provost Brown joined the meeting.]

Mr. Kohrman said the committee would also discuss the allocation of the \$4.4 million in the FY 2011 budget for hiring faculty. The Deans have drafted an RFP for the allocation of the money and that will be discussed tomorrow. The RFP has three categories for the awarding of the money: (1) additional faculty lines; (2) program enhancements; and (3) ten graduate assistantships.

Policy Committee discussed the need to provide assistantships for graduate students to assist in recruitment and to support them in completing their degrees. Provost Brown noted that assistantships teach doctoral students how to teach. Also mentioned was the need to increase post-doctoral positions.

- b. Parking Business Plan: Mr. Kohrman mentioned that a task force would be formed to revise the administration's draft parking business plan during the fall term. There will be representation from the Academic Senate. The task force is to report to the Board of Governors in December 2010.
- c. Enrollment: At this point in the registration process, undergraduate enrollment is slightly better than predicted and graduate enrollment is slightly worse than predicted. Policy Committee discussed with Provost Brown and Mr. Kohrman the reasons for the decline in graduate enrollment over the past several years. However, it was noted that there are two more weeks until the start of classes and graduate students are known to register at the last minute. As a result, the final graduate enrollment may not be down. Mr. Kohrman agreed.

[Dean Yee joined the meeting. Mr. Kohrman left the meeting.]

- 2. Review of Library Journal Subscriptions: In January 2010, Dean Yee informed the Academic Senate about the journal review that the Libraries was about to undertake. She attended the meeting to update the Policy Committee about the review. The review allowed the Libraries to identify which journals are needed and which are no longer needed. The review resulted in increased communication between the Libraries and the academic departments. The Libraries reviewed over 3,000 titles in print and electronic versions. The librarian liaisons met with the faculty to determine which titles could be eliminated. Eight hundred and five titles will be canceled in the fall for a savings of \$335,545. Dean Yee said that if there was a dispute whether or not to keep a journal that two departments have been using, the Libraries kept the subscription. The Libraries will inform departments which journals have been eliminated. Dean Yee mentioned that the librarians would look at interlibrary loan costs to determine if there are journals that have been borrowed so many times that the Libraries ought to purchase a subscription. She explained the benefits of buying journals in bundles. The Libraries has negotiated archival rights to the titles it purchases to ensure that the material will be available if the vendor were to go out of business. The University has purchased a membership in Portico, a non-profit company that works with vendors to create a dark archive of electronic files so that if a vendor goes out of business the archive will be available and the technology will continue to be migrated so the files can be accessed. The Libraries will look at the databases to which it subscribes to determine if the overlap is appropriate. The librarians are looking at subscriptions that belong to everyone, such as *Time* and *Newsweek*, to see if they can recoup some savings. They will try to renegotiate the cost of the bundled journals. Wayne State is a member of the Michigan Library Consortium, which is composed of the public universities in the state and which negotiates as a group for journals.

[Dean Yee left the meeting.]

- *3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of August 23, 2010, were approved as submitted.

[Provost Brown left the meeting to attend to other University business.]

4. Meetings with the President's Cabinet Budget Work Group: Policy Committee discussed whether it was useful for the Budget Work Group of the President's Cabinet to continue to attend Policy Committee meetings. The Committee will discuss the question with Provost Brown next week.
- *5. Joint Parking Committee: The Academic Senate Budget Committee submitted a motion supporting the suggestion of then Provost Vroom that a joint faculty-administration committee be formed to revise the administration's draft parking business plan by the end of the fall 2010 semester. Policy Committee endorsed the motion and forwarded it to the administration.

Approved as submitted at the Policy Committee meeting of August 30, 2010