Present:  L. Beale; R. Brown; D. Kessel; C. Parrish; L. Romano; A. Vlasopolos; W. Volz; A. Wisniewski; J. Woodyard

Absent with notice:  V. Dallas; R. MacArthur

The items marked with an asterisk constitute the Actions of May 7, 2012.

1. **Report from the Chair:** The administration is projecting a shortfall in revenue for the 2012-2013 fiscal year due to low enrollment. Provost Brown discussed with the Policy Committee how to deal with the shortfall. He will consult with the Policy Committee over the next six weeks about steps that might be recommended.

2. **Proceedings of the Policy Committee:** The Proceedings of the Policy Committee meeting of April 30, 2012, were approved as submitted.

3. **Grade Appeal Policy:** Policy Committee received the recommendation from the Student Affairs Committee for revising the grade appeal policy (memorandum dated May 1, 2012). Policy Committee will discuss the recommendation at a later meeting.

4. **Pre-Med Education at Wayne State University:** This study was done several years ago in the Department of Biology. It found that students in biology courses who were taught by full-time faculty performed better academically than those taught by part-time faculty.

5. **Summer Meetings:** Policy Committee scheduled its meetings for the summer months.

6. **Committee Meetings:** Policy Committee received the minutes of the Budget Committee meetings of March 5 and March 19, 2012, and the Curriculum and Instruction Committee meetings of December 13, 2011, February 28 and April 11, 2012.

7. **Reports from the Liaison to the Curriculum and Instruction Committee:** Ms. Vlasopolos reported that the Curriculum and Instruction Committee held its last meeting of the academic year last week. They recapped their activities for the year as they prepared the annual report. They also discussed the University’s plans to help at-risk students succeed academically.

Approved as submitted at the Policy Committee meeting of May 14, 2012