

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

May 2, 2016

Present: J. Artiss; L. Beale; D. Kessel; C. Parrish; L. Romano; B. Roth; N. Simon;
W. Volz; M. Winters; A. Wisniewski

Absent with notice: V. Dallas

Guests: Thomas Cavalier, Assistant General Counsel; Nora Duncan, IV, Chair, Music, Fine, Performing and Communication Arts (FPCA); Geoffrey Nathan, Information Privacy Officer, Computing and Information Technology; Matthew Seeger, Dean (FPCA); John Wolf, Chair, Theatre and Dance, FPCA

The items marked with an asterisk constitute the Actions of May 2.

1. International Travel: Geoffrey Nathan and Thomas Cavalier informed the Policy Committee about the proposed University Policy on international travel. The University administration is developing a policy governing international travel. If a traveler plans to take his or her own electronic device out of the country, he or she must review and follow instructions posted on the Export Control Office's website <http://research.wayne.edu/export-control>. The policy specifies what information and data a person might have on his or her computer that might require them to consult with the Export Control Office (ECO).

Export control laws prohibit moving any object, including data on a laptop out of the country if the material is protected by the international arms regulations. It is not illegal to take a laptop overseas as long as it does not contain sensitive data. Some countries do not allow encrypted data to be imported.

When you log into TravelWayne you will be asked if you are going overseas. If not, the system will allow you to go to TravelWayne. If the answer is yes, you will be asked a series of questions before you are able to access TravelWayne. If you answered "yes" to any of the questions, the form will be sent to the ECO and that office will contact you and tell you how to secure your computer.

The policy specifies the procedures international travelers must follow prior to their trip, the issuing of travel warnings and alerts, the actions that will be taken if they violate the procedures. Wayne State's international travel website has a list of countries into which travelers should not take laptops that have encrypted data.

Travelers are advised to lock their laptops in the hotel safe even if they do not have sensitive information on them. If someone is going to a country where it is likely that someone will break into a computer, the traveler should take a loaner laptop from the University. Mr. Nathan strongly recommends that travelers take a loaner when they travel to China. When the traveler returns the loaner to the Division of

Computing and Information Technology. it will be reformatted to remove spyware and viruses.

Mr. Nathan asked that members of the Policy Committee send him any changes they would like incorporated into the policy by May 22. After that, the policy will go through the regular approval process.

[Mr. Nathan and Mr. Cavalier left the meeting.]

2. Hilberry Gateway Project: Matthew Seeger, Norah Duncan, and John Wolf are consulting with the Academic Senate regarding the use of general fund money for the Hilberry Gateway Project. Mr. Seeger said that the project has been in discussion for at least seven years and was on the capital campaign list. He explained the history of the Hilberry Theatre and mentioned the support of the wider community, of the general population of students, of members of the administration, and of members of the Board of Governors. The Theatre has a large footprint with the Detroit Public Schools, with other schools in the area, and in the broader community.

The performance spaces are critical for the students' education; they are the laboratories for the Theatre and Dance students. Some of the spaces used by the Hilberry Theatre are outdated; some are borderline unusable. Faculty, such as those in English and the Humanities, bring their students to the plays as support for their classes.

Seven years ago, the Kresge Foundation gave the University \$75,000 to fund a design study. A three-phase project was developed. The first phase is a new Hilberry Theatre on the corner of Cass and Forest. At that time, the estimated cost of the first phase was \$22 million. The second phase, the costuming, design, and scene shops, was estimated to be \$15 million. Phase three, the renovation of the existing Hilberry Theatre into a multi-use performance space, was estimated at \$5 million.

Then President Allan Gilmour instructed Mr. Seeger to raise money for the project. Gretchen Valades donated \$7.5 million to the project. That gift is targeted for specific purposes. \$5 million is for jazz programming in the existing Hilberry Theatre when it is renovated. \$1.5 million is for an endowed chair and \$1 million is to fund endowed graduate assistantships. The agreement includes a formal partnership with the Detroit Jazz Festival. Mr. Seeger has raised another \$1 million for the Hilberry project. The initial target from Development that was set by the administration was \$10 million. Mr. Seeger and the Development Office are in negotiations with other potential donors.

If the University does not have a new theatre in the next seven to ten years, it will not have a theatre program of substance. The Theatre and Dance Department is unable to mount modern theatre and it cannot recruit the caliber of students we need. Mr. Wolf said that the Theatre's facilities are laboratories for its students; it is

where they do their work. The current Hilberry Theatre opened 52 years ago. The intention was that it would be used for two years at which time a new theatre would be built. The Hilberry is a professional theatre. The facilities are important in the recruitment of students. The current facilities do not allow the faculty to train students in the technologies they need to know. Wayne State ranks in the 90th percentile in the graduate assistantships it offers students, but students are more concerned about the experience they get and will not come to Wayne State if we cannot provide the training they need.

Mr. Duncan spoke to the need to improve the space for the Music Department. The trend is to have collaborative space for music, theatre, dance and the humanities. The Music Department's space is too small for such collaboration. The Department must go to the Music Box at the Detroit Symphony Orchestra to accommodate larger ensembles. Each time they use that facility they pay \$1200.

The Department of Theatre and Dance and the Department of Music bring many people to campus who otherwise would not visit campus. More theatregoers come to Wayne State than to any other theatre in Detroit. The performance programs make for a well-rounded institution. The University has a responsibility to provide great culture to students.

Members of the Policy Committee spoke of their concerns about the cost of the Project. There are many priorities in the University. It is an expensive project that will serve a few students compared with the many needs that would affect a lot of students in all colleges. Inflation will have increased the estimates of seven years ago.

Policy Committee members noted that the University has to deal with the financial problems in the School of Medicine. To be a research I university, we must solve those problems. The University has a long list of deferred maintenance projects. The University has had to fund other capital projects, including the IBIO building and the renovation of the Student Center Building, because the money needed was not raised through Development.

Policy Committee asked for more information: how much of the needed money could be raised from fundraising; whether a smaller study could be done to get an architect's estimate of the cost of the project. Mr. Seeger will consult with Facilities Planning and Management about the extent of the work that needs to be done. He noted that the arts do not receive money from the student services fee. He also mentioned that, because of the Detroit Institute of Arts "Grand Bargain" in connection with the Detroit bankruptcy, it is difficult to raise money in the philanthropic community. The philanthropic community wants to see evidence that the University is committed to the project.

[Mr. Seeger, Mr. Duncan, and Mr. Wolf left the meeting.]

3. General Education Reform Committee: Mr. Volz, who serves on the GERC, updated the Policy Committee on the work of that Committee. He reviewed the changes that

have been proposed. Thomas Fischer (Psychology, Liberal Arts and Sciences) and Monica Brockmeyer (Associate Provost for Student Success), who chair the GERC, will make a report to the Academic Senate on May 4. Policy Committee expressed reservations about many of the proposals that the GERC was considering.

4. Report from the Chair:
 - a. Provost Winters mentioned the various awards ceremonies that were held at the end of the academic year. A reception was held to honor the new graduates who were granted Ph.D.s and Ed.Ds. The ceremony for the Academic Staff Professional Development Awards was held. A ceremony also was held for the Academic Achievement Awards that include the Career Development Award, the Board of Governors Achievement Awards, the Board of Governors Fellowship, Outstanding Graduate Mentor, and the Outstanding Graduate Instructors.
 - b. Last week the administration had a teleconference with Moody's evaluating the University's bond rating.
 - c. Joseph Rankin, the Associate Provost for Undergraduate Affairs, is retiring. Darin Ellis, the Associate Dean of Academic Affairs and Student Services in the College of Engineering, will replace Mr. Rankin as of June 1.

5. Unauthorized Re-use of Work Product: Earlier in the winter term, Mr. Roth brought to the attention of the Policy Committee concerns that faculty have about students' using one paper for more than one course. At the request of PC, he drafted a proposal to revise the Statute on the Student Code of Conduct. The change Mr. Roth proposed would require that students get the instructor's permission to re-use work done in one course for another course. Policy Committee asked the Student Affairs Committee to review the situation and to provide advice. The Student Affairs Committee did not reach consensus. Policy Committee decided to recommend the proposal to the Provost and asked Mr. Roth to provide a formal memo with a proposed revision of the Statute. Policy Committee will submit the request to revise the Statute to the Provost.

- *6. Approval of the Proceedings: Policy Committee approved the Proceedings of its meeting of April 18 as submitted.

- *7. Proposal for Part-time Faculty Liaisons to the Academic Senate: The Union of Part-Time Faculty submitted a request for their members to serve as liaisons on the Senate's Budget Committee, Curriculum and Instruction Committee, Facilities, Support Services and Technology Committee, Faculty Affairs Committee, Research Committee, and Student Affairs Committee. Policy Committee approved a trial period of one year in which the Union would send members to the above-mentioned committees as guests for the 2016-2017 academic year. The Policy Committee will put this proposed change to the bylaws on the next Senate agenda.

8. Board of Governors Meeting: Policy Committee received the following documents that were on the agenda of the Board of Governors meeting of May 6: the FY 2017 Tuition and Fee Rates for the School of Medicine MD Program; the Michael and Marian Ilitch School of Business Budget Increase Request; and the presentation about Undergraduate Student Success.

The Senate's Budget Committee discussed the proposed increase in tuition and fees for medical students. It made the point that having an across-the-board increase would continue to result in tuition that is too high for non-resident medical students. Instead, a dollar amount equal to the amount for resident students should be used when increasing tuition for non-residents. The LCME, the body that accredits the Medical School, has told the University that the medical students incur too high a debt. The non-resident students have a high debt; the resident students do not. The difference between the two groups will grow over the next several years if the University continues to increase non-resident tuition by the same percentage as resident tuition. Medical students from Canada pay non-resident tuition and fees. They are limited in the amount of loans they are able to obtain; they have to cover the remainder of the tuition themselves. With the proposed increase, resident tuition is \$826 per credit hour for year 1 students who are Michigan residents and \$1,666 per credit hour for year 1 non-residents.

Associate Provost Monica Brockmeyer will present a report about student success to the Board. Overall the retention and graduation rates have improved slightly. The retention rate from the second year to the third year and from the third year to the fourth year have improved.

9. Meeting Schedule for the 2016-2017 Academic Year: Policy Committee set the schedule of the Academic Senate meetings for the next academic year.

Approved as amended at the Policy Committee meeting of May 16, 2016