

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE
April 18, 2016

Present: J. Artiss; L. Beale; V. Dallas; D. Kessel; C. Parrish; L. Romano; B. Roth;
N. Simon; W. Volz; M. Winters; A. Wisniewski

Guests: Thomas Anderson, Part-time Faculty, History, Liberal Arts and Sciences, and Lead Negotiator, Union of Part-time Faculty; Robert Pfaff, Part-time Faculty, History, Liberal Arts and Sciences; and Susan Titus, Part-time Faculty, Social Work, and President, Union of Part-time Faculty

The item marked with an asterisk constitutes the Action of April 18.

1. Request for Inclusion of Part-time Faculty on the Academic Senate: Mr. Anderson, Mr. Pfaff, and Ms. Titus are members of the Union of Part-time Faculty (UPFT). The union has asked that it have representatives serve on the Senate with voice and vote. Last week, Policy Committee discussed how the union members might serve either as liaisons to the Senate or as regular members but with a limited number who would not be part of the normal apportionment. The Senate would have to amend its Bylaws to permit their being either liaisons or regular members. Policy Committee asked the UPFT to submit a formal proposal.

[The guests left the meeting.]

2. Report from the Chair:
 - a. The budget hearings that President Wilson holds with the Deans of the schools and colleges and with the Vice Presidents have begun. They present an overview of their units and their budget requests for the 2017 fiscal year. The Deans have been asked to cut their budgets .75% and the Vice Presidents have been asked to cut their budgets 1%. However, the amount of the cuts will depend upon whether the Board of Governors increases tuition and whether enrollment increases more than has been projected.
 - b. The American Bar Association conducted its accreditation review of the Law School last week. They were positive about most aspects of the School.
 - c. John Schiavone, who with Dean Sandra Yee of the Library System, served as co-chair of the Steering Committee for the accreditation review by the Higher Learning Commission, has resigned from the University. Provost Winters appointed Hilary Ratner, Professor of Psychology, College of Liberal Arts and Sciences and the Merrill Palmer Skillman Institute, to replace Mr. Schiavone as co-chair.
3. Report from the Senate President:
 - a. The special meeting about the budget for fiscal year 2017 that the Senate held for the members of the unit budget advisory committees and department Chairs was well received.
 - b. The pre-proposal for the NSF INCLUDES grant was submitted to the National Science Foundation last week. INCLUDES is the acronym for Nation of Communities of Learners of Underrepresented Discoverers in Engineering and Science. If approved, a proposal will be submitted in the summer for \$2.5 million.

- The purpose of the grant is to encourage underrepresented minorities and women to pursue careers in STEM fields. The grant aims to attract minorities and women at the middle and high school, undergraduate, and graduate levels.
- c. The Science and Engineering Laboratory Classroom Committee met last week. Mr. Artiss and Mr. Romano are members of the Committee.
 - d. The Foundation Board met last week. Discussion centered on the fact that the endowment is not growing because the portfolio is very conservative.
 - e. Associate Vice President for Research Gloria Heppner would like to change the way members of the Centers and Institutes Advisory Committee–II are selected. Rather than having a standing committee, she might prefer committees be appointed to review each proposal and each renewal of a center or institute. Mr. Romano will speak with Ms. Heppner and Vice President for Research Stephen Lanier about Heppner's suggestion. The Statute "Centers and Institutes; Policy on Creation, Operation, Review, and Discontinuance" would have to be revised if the appointment procedure were changed. Mr. Romano will seek the advice of the full Policy Committee after his conversation with Heppner and Lanier.
 - f. Mr. Romano and Mr. Artiss serve on the University Parking Advisory Committee. At the April 18 meeting, the members reviewed the results of the parking survey that was conducted during the winter 2016 term. Ninety percent of our students drive to campus. About 80% of those who drive to campus park in the University's structures and lots; the others park on the streets. Twenty percent of the students who responded to the survey and who pay for parking on a daily basis pay with cash or with a credit card even though it is twice as expensive to use those payment methods. Fifty-three percent of the respondents said that paying for parking affects the way they schedule classes. In the past, if the University had included the cost of parking in the tuition for only freshmen, the State would not have counted it as a tuition increase. Now it does.

- *4. Proceedings of the Policy Committee: The Committee approved the Proceedings of its meeting of April 11 as submitted.
5. Student Code of Conduct: Mr. Roth proposed that the Student Code of Conduct be changed to clarify that the unauthorized reuse of a paper for different courses constitutes actionable academic misbehavior. It may be appropriate to resubmit work that was submitted previously but the evaluator of the current project should know that is being done. There are courses and programs on which a student may build a body of work. Policy Committee referred Mr. Roth's proposal to the Student Affairs Committee for review and a recommendation whether or not to proceed to revise the code of conduct. The Student Code of Conduct Statute would have to be amended.
6. Graduate Council Meeting: Policy Committee received the agenda for the Graduate Council meeting of April 20. The College of Education is seeking the Council's approval to combine eight Master's programs into one major in Teaching and Learning.
7. Draft Agenda for the Senate Meeting: Policy Committee reviewed the draft of the agenda for the Academic Senate meeting of May 4, 2016.

8. Reports from Liaisons

- a. Faculty Affairs Committee: Ms. Beale, the liaison to the Faculty Affairs Committee, reported that, at the meeting of April 13, the members discussed online teaching and open source materials. Mathew Ouellett, the Associate Provost and Director of the Office for Teaching and Learning, and Daren Hubbard, the Chief Information Officer and Associate Vice President for Computing and Information Technology, attended the meeting. They addressed issues regarding online teaching and open source materials. Regarding online courses, faculty are concerned that many issues have not been addressed, such as intellectual property rights, the workload of junior faculty, and how to verify that the student who took the class is the person who takes the final exam. Mr. Ouellett told the Committee about the workshops the OTL offers. A 2N committee appointed by the administration and the AAUP-AFT was formed to deal with issues related to online instruction, but it has not met. The issue about open source materials was brought to the FAC by the liaison from the Student Senate. There is a pilot program in the University that uses open source materials. Some media have open source textbooks that can be customized online. They do not address the issue of copyrights for the material that is customized. To Ms. Beale's knowledge, the faculty have not been informed about their rights if they customize the text online and adopt it for their classes. The Student Senate has asked that open-source materials be available. Faculty are given an incentive of \$1,000 to put their customized work online.
- b. Research Committee: Mr. Kessel reported that Vice President for Research Stephen Lanier met with the Research Committee. The Vice President's Office received one hundred applications for research positions in the IBIO building, but most did not have the required two R01 grants.
- c. Facilities, Support Services and Technology Committee: Mr. Artiss said that, at the meeting of April 13, Daren Hubbard, who is the administrative liaison to FSST, told the Committee that the conversion of the telephone system to VoIP is progressing fairly well. Three thousand users have been moved to the new system. AT&T will increase the cost of the Centrex system by 35% if the University continues to use it next year. Mr. Artiss has forwarded the Policy Committee members' concerns about TravelWayne to Bhavani Koneru, the Senior Director of Administrative Application in the Division of Computing and Information Technology.
- d. Enterprise Resource Program Assessment Committee: Ms. Beale is a member of this Committee that is trying to improve the Banner system. When the University adopted the Banner system it did not implement all of its functionality, making it difficult to make revisions later. The question before the Committee is whether the Banner system can be improved. The way in which the old system was transferred to Banner increased the problems with TravelWayne.
- e. Strategic Planning Implementation Committee: Mr. Volz reported that the Strategic Planning Implementation Committee held its first meeting on April 18. The Committee will review the strategic and technical plans submitted by the schools and colleges, create metrics, and determine how adjustments will be made during the five years that the plans cover. Mr. Volz is the only faculty member on the Committee.