

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

February 20, 2012

Present: L. Beale; R. Brown; V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano;
A. Vlasopolos; W. Volz; A. Wisniewski; J. Woodyard

The items marked with an asterisk constitute the Actions of February 20, 2012.

1. Report from the Chair:
 - a. Provost Brown updated the Policy Committee about the searches for the Dean of Liberal Arts and Sciences and the Dean of Social Work.
 - b. The Provost announced that a search for the Dean of the Graduate School would be conducted. The Provost and the Policy Committee discussed the organization of the Graduate School and the establishment of a search committee. The search committee is formed according to the Agreement between the University and the AAUP-AFT with half of the members of the search committee appointed by the Provost and half appointed by the AAUP-AFT. Mr. Parrish said that, if the Policy Committee were to nominate faculty for the search committee, he would take the nominations to the Executive Committee of the AAUP-AFT for their consideration.
 - c. The Provost corrected statements he had made last week about general fund support for the Cohn-Haddow Center for Judaic Studies. The Director is supported from the general fund with half of his salary covering his teaching responsibilities and the other half for his administration of the Center. Last week the Policy Committee recommended that the charter for the Center be renewed.
 - d. Mr. Parrish suggested to the Provost that the University needed a policy governing the teaching responsibilities of administrators.
2. Report from the Senate President: At its meeting of February 15, 2012, the Graduate Council approved the revised Graduate Faculty Criteria Statement, which included the recommendations of the Policy Committee and the Academic Senate.
- *3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of February 6, 2012, were approved as amended.
- *4. University Research Grant Committee: A faculty member selected for the Physical Sciences and Mathematics Subcommittee of the University Research Grant Committee is unable to serve. The Provost and the Policy Committee jointly selected a replacement.
5. Student Evaluation of Teaching: Policy Committee received the Curriculum and Instruction Committee's recommendations for the 2N Committee that will review the student evaluation of teaching and its processes. The Policy Committee will forward the recommendations to the 2N committee. The membership of the 2N committee is selected by the Provost and the AAUP-AFT. They are in the process of forming the committee.

6. Areas of Focus for Wayne State University: The Policy Committee and the President's Cabinet have been developing a list of areas on which the University might focus attention in the near future. Policy Committee did not think the list that was distributed represented the ideas it had developed. The Policy Committee will incorporate its list into the one developed by the administration for discussion with the Cabinet.
7. Apportionment for 2012-2013: Mr. Woodyard, who chairs the Elections Committee, reviewed the data he compiled to determine the number of representatives to the Senate from the units for the 2012-2013 academic year. The Senate will have 86 members in 2012-2013, down two from the 88 who are serving this year.
8. Teaching Methods Course for Graduate Students: Mr. Romano has suggested to the Associate Dean of the Graduate School and the Office for Teaching and Learning that a course be developed that trains graduate assistants how to teach undergraduates. The course may be in place next year.
- *9. The Center for School Health: Policy Committee received the proposal to charter the Center for School Health and recommended that the charter be granted. The Center is located in the College of Education.
10. Nominations for the Faculty Service Award: Policy Committee nominated a faculty member for the Alumni Association's Faculty Service Award. After the meeting the nominee declined the nomination.
11. Conflict of Interest – Dissertation Committee: Mr. Romano distributed to the Policy committee the Graduate Council's policy *Conflict of Interest or Commitment Among Members of Dissertations Committees*.
12. Tenure and Promotion: Policy Committee discussed with the Provost issues related to the review of applications for tenure and promotion.

[Provost Brown left the meeting.]

13. Agenda for the Academic Senate Meeting: Policy Committee listed issues that might be on the agenda for the March Senate meeting.
14. Changes in Financial Aid: Ms. Dallas informed Policy Committee about changes in government financial aid and suggested that a presentation about the changes be made to the full Senate.
15. Reports from Liaisons:
 - a. Ms. Dallas, the liaison to the Facilities, Support Services and Technology Committee, reported that Chief of Police Anthony Holt and Chief of Staff Michael Wright met with the Committee. Mr. Holt and Mr. Wright informed the FSST Committee about plans in the event of a campus emergency. The University has a bomb-sniffing dog. They have been able to track phone calls from people making bomb threats so that some perpetrators have been arrested. With the

shortage of police in the Detroit Police Department and the fire department, Wayne State's Public Safety officers are providing security for the whole area around the University. Chief Holt informed the Committee that instructors should notify Public Safety when they have students in their classes who have mobility issues. In an emergency the officers would know to assist the students in leaving the buildings. One of President Gilmour's priorities is to move Wayne State off of the Detroit Public Lighting System to DTE Energy.

- b. Mr. Woodyard, the liaison to the Student Affairs Committee, reported that Matthew McLain from the University Advising Center and the Office of Military and Veterans Education Benefits informed the SAC about the services available to students who are veterans. The Committee discussed the Student Success Report and will send its report to the Policy Committee. On behalf of the SAC, Mr. Woodyard has been looking at the Customer Service Survey, which Vice President and Chief of Staff Michael Wright conducted during the 2010-2011 academic year at the behest of President Gilmour. Faculty on the main campus, faculty on the medical campus, staff, and students were surveyed. Mr. Woodyard will meet with Mr. Wright about the survey. The data has not been analyzed. The SAC would like to have a survey done next academic year with faculty, staff, and students involved in its development.
- c. Ms. Beale, the liaison to the Faculty Affairs Committee, reported that the FAC discussed the Student Success Report and made recommendations. The FAC is developing recommendations for guidelines to govern the publication of students' work. This issue arose last year after a student published her thesis without giving credit to her advisor or the other students who contributed to the research.
- d. Mr. Kessel, the liaison to the Research Committee, reported that the Research Committee discussed the use of controlled substances in research.

Approved as submitted at the Policy Committee meeting of February 27, 2012