

WAYNE STATE UNIVERSITY  
ACADEMIC SENATE  
PROCEEDINGS OF THE POLICY COMMITTEE

November 8, 2010

Present: V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano; A. Vlasopolos;  
W. Volz; A. Wisniewski; S. Wolfson; J. Woodyard

Absent with notice: R. Brown

The items marked with an asterisk constitute the Actions of November 8, 2010.

In the absence of Provost Brown, Mr. Romano, the Vice Chair of the Senate, chaired the meeting.

1. Additional Faculty Positions: A Policy Committee member reported that his Dean received notification of the new faculty positions the College has been awarded that are being funded with the 2% of tuition revenue and from the academic enhancement funds.
2. Report from the Senate President:
  - a. Presidential Search Committee: Mr. Wolfson serves on the Presidential Search Advisory Committee. The Committee members cannot divulge any information about the search, including the dates and times of meetings.
  - b. Apportionment for the Senate membership: Mr. Wolfson asked Mr. Woodyard, who chairs the Elections Committee, to provide the apportionment figures that will determine how many representatives from each school, college, or division will serve on the Senate during the 2011-2012 academic year. Mr. Woodyard was asked to submit the information by December 15.
- \*3. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of November 1, 2010, were approved as amended.
4. Winter Commencement: Mr. Wolfson is unable to represent the Academic Senate at the winter commencement ceremonies. Mr. MacArthur volunteered to represent the Senate at the morning ceremony and Mr. Romano volunteered to represent the Senate at the afternoon ceremony on December 11. Mr. Wolfson will find volunteers for the ceremonies held on December 12.
5. Lecture Capture File Ownership: Mr. Wolfson provided information about the way the lecture capture system will work. The system will capture audio and anything projected on a screen, but it will not capture what is written on a chalkboard or whiteboard. Policy Committee members discussed their experiences with similar systems and whether faculty in their disciplines might use the system. They discussed whether using such a system was pedagogically wise. Questions have been raised about intellectual property rights when course lectures and activities are recorded. It was suggested the AAUP-AFT look into this matter.

6. November 18 Meeting with the President's Cabinet: The Policy Committee prepared a list of issues it would like to discuss with the President's Cabinet.
7. Facilities: Policy Committee discussed problems with getting facilities modified and repaired.
8. Disbursements and Travel Reimbursements: Policy Committee mentioned problems related to reimbursements for travel.
9. Research Incentives Plan: Former President Noren had charged the Research Incentives Task Force with developing a university-wide incentive program that rewards outstanding research by faculty. The Task Force wrote a report. At the Policy Committee's request, Associate Vice President Dunbar, who chaired the Task Force, forwarded the report to Mr. Wolfson. Policy Committee reviewed the report. Mr. Woodyard pointed out some arithmetic errors in the report. Some members of the Policy Committee expressed support for the plan.
10. Purchasing Policy Changes: The limit on the purchase of any one item using the Pro Card has been increased from \$1,000 to \$2,000, and the amount that may be charged during one month has increased from \$10,000 to \$20,000. If faculty have to spend more than \$2,000 on one item, they may ask their Dean's office to process a purchase up to \$5,000.
11. Managerial Support for Grants: Mr. MacArthur noted that faculty doing clinical research have difficulty getting their grant needs met, particularly for smaller grants. One problem seems to be a delay in posting information on Dashboard. The second problem is the question of who provides support between the Office of Sponsored Program Administration and the researcher. Mr. MacArthur has brought the problem to the attention of the School of Medicine Executive Committee, which will look into it. He will report back to the Policy Committee.
- \*12. Parking: Mr. Woodyard, a member of the Joint Parking Task Force, introduced the topic. Policy Committee had suggested that rather than students' paying for parking every time they enter a structure or lot, they pay a one-time fee at the time of registration. Robert Kohrman, the Associate Vice President for Budget, Planning and Analysis, presented three options for changing the system to the Task Force. Mr. Woodyard presented the options to the Policy Committee. He sought support from the Policy Committee for one of the options.

Paying the fee upfront should reduce the lines at the entrances resulting from students' not having cash, not having money on their one cards, or because of problems inserting money into the machine. It will enable students to enter and leave the parking facilities multiple times during the day and during the week without paying a fee. It will enable students to arrange their class schedules without concerns for parking fees or car pools.

Policy Committee voted to support Option 1 because the fee is not being increased. The cost is being shifted from paying with every entrance to paying upfront, and students probably will pay less money overall.

Mr. Woodyard also serves on the Parking Technology Subcommittee. The Subcommittee will address the issues identified in a parking survey conducted last year. It will look at the available technologies to solve the problems identified.

13. Draft Faculty Mentoring Survey: Policy Committee received the drafted survey instrument to learn the faculties' needs regarding mentoring. Mr. Wolfson will contact Ms. Sengstock, the Chair of the Faculty Affairs Committee, to discuss the concerns raised by the Policy Committee.

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Approved as corrected at the Policy Committee meeting of November 15, 2010