

WAYNE STATE UNIVERSITY
ACADEMIC SENATE
PROCEEDINGS OF THE POLICY COMMITTEE

November 28, 2011

Present: L. Beale; R. Brown; V. Dallas; D. Kessel; R. MacArthur; C. Parrish; L. Romano; A. Vlasopolos; W. Volz; A. Wisniewski; J. Woodyard

Guests: Stephen Calkins, Associate Vice President for Academic Personnel; Robert Harris, Senior Director, Office of the Provost; Sandra Yee, Dean, Library System;

The items marked with an asterisk constitute the Actions of November 28, 2011.

1. Article XXX Committees: Prior to the regular meeting, the Policy Committee met without the Provost to complete the selection of their preferences of faculty and academic staff to serve on the Article XXX committees. During the regular meeting, the Provost and the Policy Committee will jointly select the members of the committees.

[Provost Brown and Dean Yee arrived.]

2. eReserves: The Policy Committee had invited Dean Yee to address questions about course materials that are available electronically. She reviewed the resources in the Libraries' collection: 360,000 electronic books; 58,000 journal titles available through full-text databases; specialty databases; Naxos music library; and images from the Associated Press. The faculty can link directly to these materials through Blackboard, their syllabus, or a blog and can make them available to their students as supplemental reading materials.

In response to questions, Dean Yee described the number of electronic books WSU has as mediocre compared with its peers, and while 58,000 journal titles was a good number, some other institutions have more. Most of the Libraries' budget this year is directed to purchasing journal subscriptions and electronic full-text databases. In the budget reduction last year, the Libraries reduced the number of positions but did not reduce its acquisitions budget.

Rather than having a stand-alone system, the Library is trying to merge electronic resources in Blackboard to be copyright compliant and so students can find supplementary electronic materials in one place. This is accomplished with persistent links. Copyright compliance is an issue. If an article is scanned and posted in Blackboard, print reserves remain an option. Dean Yee asked that faculty who want supplementary reading for their courses work with their department's library liaison. The librarian will assist faculty in creating persistent links and can locate alternative material. The Library System is working with the Barnes & Noble Bookstore to obtain digital course packs for students to purchase. Faculty are able to create persistent links themselves through Blackboard, but they must ensure that the material is copyright compliant. The Association of Research Libraries is putting together a best practices guide for fair use in academic libraries

to assist with questions about copyrights. The Library System is developing flow charts so faculty will be able to check if the material they want to use is covered under copyright. A video about copyrights from the Copyright Clearing Center will be posted on the Libraries web site. Digital media copyright guidelines also are posted on the web site. In addition, Dean Yee suggested that faculty contact the librarians when they are searching for books or book chapters. The librarian will search whether the material was published previously as an article or is available in the institution's repository. Faculty working with the librarians and creating persistent links informs the Library System which materials faculty use. The Library tracks usage and will not reduce collections that are used often. Dean Yee wants to make sure that students and faculty are not paying for materials the Library owns and she wants to be copyright complaint. The Library System will send an e-mail message to faculty about preparing for the winter semester with a link to the copyright guidelines. Publishers are more aggressive and are searching academic library web sites, checking if libraries are violating copyright law.

Several members of the Policy Committee commended their library liaisons for their knowledge and their willingness to help faculty.

[Dean Yee left the meeting and Mr. Harris joined the meeting.]

3. FY 2012 Budget Allocations: In an earlier meeting, Provost Brown reported that he captured money from unfilled faculty positions in the schools and colleges and had reallocated the money. The Policy Committee had asked for a summary of the reallocations. Mr. Harris explained that three million dollars had been re-allocated among the schools and colleges. The Provost reviewed some of the re-allocations, which were based on the needs of the units and which had to affect students. The Provost indicated that some of the funding re-allocations were used to hire part-time faculty. Mr. Harris said that most of the funding was on a one-time basis.

Mr. Harris also explained that until recently there was a pool of six million dollars for start-up funds for new faculty, half of the money was in the Office of the Vice President for Research and half in the Office of the Provost. Last year the \$6 million was consolidated in the Office of the Provost. Typically, a start-up package is spread over three years. WSU is hiring new faculty and because more start-up funds are needed, more money was allocated than is in hand. All of the money will not be paid at one time. Less money may have to be allocated in future years. Provost Brown believes this is a good investment. This is a good time to hire faculty because few other universities are hiring.

[Mr. Harris left the meeting and Associate Vice President Stephen Calkins joined the meeting to participate in the selection of the members of the Article XXX committees.]

- *4. Selection of the Members of the Article XXX Committees: Provost Brown and the Policy Committee jointly selected the members of the committees formed according to Article XXX of the Agreement between the University and the AAUP-AFT: the Faculty Tenure and Promotion Committee, the Academic Staff Tenure and Promotion Committee, the Sabbatical Leaves Committee, the Excellence in Teaching

Awards Committee, the General Education Oversight Committee, the Educational Development Grant Committee, the Academic Staff Professional Development Committee, and the University Research Grant Committee.

[Mr. Calkins left the meeting.]

5. Report from the Chair:

- a. Stephen Calkins accepted a position in Ireland and has resigned from the position of Associate Vice President for Academic Personnel effective November 29, 2011. Provost Brown has appointed Margaret Winters, the Chair of the Department of Classical and Modern Languages, Literatures and Cultures in the College of Liberal Arts and Sciences, to replace Mr. Calkins. She will assume the position at the beginning of the winter term.
- b. The recommendation to give approval to the Law School in its efforts to establish a Master of Laws in General Legal Studies was on the agenda for the Board of Governors' December 7 meeting. It has been removed from the agenda because more work needed to be done. If the recommendation is ready by the deadline, it will be returned to the agenda.

6. Report from the Senate President: Mr. Romano asked the Provost about the status of the request to Vice President Nork for the bylaws and charter of the Nursing Practice Corporation (NPC) and the contract between the NPC and the University. The Provost will contact Mr. Nork for the information requested.

*7. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of November 21, 2011, were approved as amended.

*8. Criteria for Graduate Faculty Appointment: Mr. Romano submitted a resolution for approval by the Policy Committee to revise the language in the Criteria for Graduate Faculty Appointment approved by the Graduate Council in October 2011. Policy Committee approved the resolution. The Provost said that Vice President for Research Ratner believes the resolution is workable.

Approved as amended at the Policy Committee meeting of December 5, 2011