

WAYNE STATE UNIVERSITY  
ACADEMIC SENATE  
PROCEEDINGS OF THE POLICY COMMITTEE

October 27, 2014

Present: J. Artiss; L. Beale; V. Dallas; R. N. Frank; D. Kessel; C. Parrish; L. Romano;  
A. Sankar; M. Winters; A. Wisniewski

Absent with notice: W. Volz

Guests: Robert Arking, Professor, Biological Sciences; Rita Casey, Associate Professor,  
Psychology; Mathew Ouellett, Associate Provost and Director of the Office for Teaching  
and Learning; John Vander Weg, Associate Provost for Academic Personnel

The items marked with an asterisk constitute the Actions of October 27, 2014.

1. Peer Review of Teaching: The Agreement between the University and the AAUP-AFT requires units to conduct peer reviews of teaching. Mr. Arking, Ms. Casey, Mr. Ouellett, and Mr. Vander Weg are members of the Committee on Implementing Peer Review of Teaching, which wrote guidelines for departments to use in setting up their own review programs. At today's meeting, they and the Policy Committee discussed the next steps to take.

Mr. Vander Weg will send the Committee's report to the units with a cover letter stating that all faculty, whatever their rank, are to be reviewed. Mr. Ouellett suggested that the Office for Teaching and Learning could make presentations to faculty about the importance of the review and the positive effects it can have on teaching. Peer reviews provide better quality and a larger range of feedback about faculty instruction. The units will submit their programs to Mr. Vander Weg.

The following Issues need to be addressed: the approval process for the units' programs; how to do longitudinal reporting; a process by which to evaluate the entire peer review program after a few years.

[The guests left the meeting.]

2. Report from the Chair:
  - a. The administration is in negotiations with the Graduate Employees Organizing Committee-American Federation of Teachers.
  - b. Provost Winters has bids from search firms to assist in the searches for the Dean of Pharmacy and Health Sciences and for Enrollment Management.
  - c. Policy Committee had a post mortem on their October 23 meeting with the President's Cabinet.
3. Report from the Senate President:
  - a. The Graduate Council approved the Individual Development Plan (IDP) Policy. Graduate students, and in the future postdocs, have to complete a plan every year indicating what work they will do that year. The mentor will work with the

student. The graduate officer in the department will approve it. The National Institutes of Health requires all doctoral students to complete an IDP every year. This is required of all doctoral students, not only those in departments that receive NIH funding.

- b. The Revenue Incentive Committee, of which Mr. Romano is a member, met last week. Among the areas of discussion is the way summer tuition revenue is divided among the colleges. The Revenue Committee did not resolve the question.

- \*4. Proceedings of the Policy Committee: The Proceedings of the Policy Committee meeting of October 20, 2014, were approved as submitted.
5. Graduate Certificates: At the Policy Committee's request, the Provost will find out how many graduate certificate programs we have.
6. Benefits Rate Change: Policy Committee discussed the rate changes. The administration is trying to get a delay from the federal government of one year before having to change the rates.
7. Student Code of Conduct Hearing Panel: Policy Committee received the names of the faculty and academic staff who currently serve on the Panel, which handles cases of student non-academic misbehavior. Three more members are needed. Policy Committee nominated additional members of the faculty and academic staff. Mr. Romano will contact the nominees to get their agreement to serve.
- \*8. Agenda for the Academic Senate Meeting: The agenda for the Academic Senate meeting of November 5, 2014, was approved.

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Approved as submitted at the Policy Committee meeting of November 3, 2014