

**Minutes**  
**Faculty Affairs Committee Meeting**  
**May 11, 2010; 3:30 pm**  
**1270 FAB**

Present: A. Acsadi, S. Calkins (Administration Liaison), W. Crossland (Chair), E. Puscheck.

Absent with notice: E. Golebiowska (AAUP-AFT liaison), D. O'Mara (Student Senate Liaison), K. Padmanabhan (Non-Senate), J. Mateika, R. Parnell, M. Horn, P. Jarosz, M. Sengstock (Policy Committee Liaison), R. Yamazaki.

Absent: F. Florkowski, S. Putatunda.

**Agenda**

1. *Call to order.*

The meeting was called to order at 3:55 pm. Because only three members were present, there was no quorum and the meeting was held in informal session.

2. *Approval of minutes of 4/20/2010 meeting.*

Without a quorum the minutes could not be approved.

3. *Revised mentoring survey (Profs. Puscheck and Acsadi).*

The mentoring survey draft was thoroughly reviewed and some additional editorial changes agreed upon. A revised draft will be circulated to the FAC.

It was agreed that the survey would be finalized by the 2010-2011 FAC and sent out during the 2010-2011 academic year.

4. *Faculty Tab use.*

After revising the links in the Faculty Tab in Pipeline over a year ago, the FAC attempted to accumulate one academic year of consecutive monthly reports (from May 2009 through April 2010) on the activity of individual links in the Faculty Tab. The FAC then was to have made a decision whether to delete, add or rearrange the existing links. The Chair explained to the committee that during the period in which data were obtained, C&IT irretrievably lost data on the individual Faculty Tab links for the period of October 30, 2009 through December 17, 2009. In the Chair's view, the lost data was critical because it would have showed a spike in activity during the end of the fall semester when tab usage should be high. After examining the cumulative data on "hits" and "visits" to the tab for the 10 months for which data were obtained, the committee agreed that a final decision on link disposition should wait until 12 consecutive months of data were obtained in the next academic year (2010-2011). Furthermore, the next FAC needs to

consider what criteria they might employ to make a decision. For example, in the 10 months of data accumulated, the number of hits ranged from 67,389 for “download class list” to 12 for “hazardous materials, biosafety & training” (there were 185,508 hits total in the Faculty Tab during this period). Should there be a cutoff based on the number of hits/visits made using a link and, if so, what should that cutoff be? Or, the committee may decide that even a low level of usage means that the link is useful occasionally and leave it as is. A copy of the data supplied by C&IT will be available from the Academic Senate office.

5. *Other business.*

The Chair will circulate copies of the April and May minutes and final report to the Senate President for FAC review, comments, and corrections. All will be considered “approved” by the FAC with the corrections received after one week. A copy of the updated mentoring survey will be circulated for your information.

The Chair thanks all the members of the FAC for their enthusiastic contributions throughout the year. It is a pleasure to serve our academic community with you. May your spirit of service always continue.

The Chair would also like to send special thanks to Ms. Angela Wisniewski of the Academic Senate office for her extraordinary ability to keep track of meetings, provide any aid to facilitate the committee’s work, edit our writing, tolerate our eccentricities and do all this with grace and good humor. Angie is just the best.

6. *Adjourn.*

The meeting adjourned at 4:28 pm.