

Facilities, Support Services and Technology Committee

October 15, 2014

Minutes

Present: J. Artiss, J. Sawasky, R. Ackerman, I Avrutsky, M. Barnes, K. Kumasi, H. Matthew, L. Pile, T.R. Reddy.

Absent with Notice: L. Samavati; J. Withey

Absent: B. Morrow

Meeting began at 10:00AM.

Next Meeting: November 12, 2014, 10:00AM, Rm. 1270 FAB

I. WELCOME:

II. REPORT FROM CHAIR AND OUTLINE OF TOPICS FOR THE YEAR:

The chair presented the list of subjects that were forwarded from the Policy Committee for FSST to consider (attached). In addition to this list the chair announced that The HIGH program had a need for good used laptops and that C&IT would ensure that donated systems would be scrubbed clean, checked over and loaded with the appropriate software. This prompted considerable discussion amongst those present and a commitment for up to eight (8) units. The chair agreed to ask Mrs. Wilson to attend a future meeting to discuss the HIGH program.

Ms. Kumasi raised a concern over a student who was believed to have been denied free housing through the HIGH program because their GPA was just under the cutoff of 2.5. There was considerable discussion following which the committee recommended that the wording around the cutoff should be changed to read something like, "...a student in good standing..." Ms. Kumasi agreed to forward a draft letter to Mr. Artiss to be forwarded on to Mrs. Wilson. This matter triggered further discussion regarding the need for housing for the HIGH students and the possibility of finding faculty willing to provide accommodation for a student in their home. Mr. Ackerman volunteered to speak with his wife on this matter.

The topic of student/faculty/staff daycare also generated considerable discussion. A subcommittee to research the need for daycare on campus was struck. Committee members include Mr. Artiss (chair), Mr. Sawasky, Ms. Kumasi and Ms. Pile. Mr. Artiss will contact the student senate representative to FSST and ask them to join the committee as well.

III. REPORT ON IT MATTERS – Joseph Sawasky.

Academica is a made in WSU product intended to replace the aging and costly Pipeline. C&IT is working with Tech Commercialization to market Academica to other institutions. It runs in the Amazon Cloud to keep costs down and to increase flexibility. Academica will also have built in social networking capabilities. C&IT is working on Lams Appointment software which is intended to make scheduling with advisors quicker, simpler and more efficient. They are exploring ways to improve the SET Score data. Degree Works is intended to improve student planning of a pathway to graduation. An electronic copy of Mr. Sawasky's presentation is attached. Mr. Sawasky agreed to follow-up on a question raised by Mr. Barnes regarding the setup of the home page for Academica. Related to the SET Scores and their use by some salary committees in the university, Mr. Artiss agreed to follow-up and seek clarification on this matter from Mr. Parrish.

IV. OLD BUSINESS:

None

V. NEW BUSINESS:

Mr. Barnes pointed out that there was no No Smoking within 25 feet signs on the front doors of Old Main. Mr. Artiss agreed to look into it.

VI. ADJOURNMENT:

FSST Committee Topics for 2014/15

1. Capital Outlays Budget Request (Contact: Rick Nork)
 - a. This is the list and justification we send to the state each year to request new buildings. Need to address this at first meeting as request goes to the state in October.
 - b. Master Plan (Contact Rick Nork) <<The master plan developed in 1998 was updated twice, in 2008 and 2012. The committee should review these plans and determine if we need to do a completely new master plan .>>

2. Parking (Contact: Jon Fredrick, Jim Sears, Lou Romano) <<See what major repairs are planned, determine how the real time parking capacity software program is working, ask about parking structure maintenance, possible “free” parking for students—parking included in Student Activity Fee on a per credit basis. Analysis of parking capacity across weekly class schedule. >>

3. IT Matters:
 - a. Computing, desk phones (Contact: Joe Sawasky) <<Update on VOIP phones, Microsoft email software.>>
 - b. IT security and awareness (Contact Joe Sawasky) <<What is the state of security for our IT systems, how vulnerable are we? Why do I get so much spam?>>
 - c. Implementation of Cloud based e-mail service.
 - d. IT infrastructure committee report
 - e. MSIS issues

4. Medical School issues <<Eg, space utilization, shipping and receiving, liquid nitrogen, dry ice, purchasing, etc.)

5. Report on new building construction, iBio, student center, Manoogian. Anything new planned? (Contact, ~~Rick Nork~~, Jim Sears, Steve Lanier)

6. Enrollment and Retention issues (Contact Monica Brockmeyer, Margaret Winters) <<How do our facilities, such as teaching and laboratory buildings impact student enrollment, learning and retention. *Is there anything that FSST can help with?*

7. Daycare for Students (Contact Tim Michaels, David Strauss) <<Do other schools provide this, should we, can it be provided on a day to day basis?>>

8. Effect on M1 on enrollment, student passes at reduced cost. Should we include this in our survey?