

Facilities, Support Services, and Technology (FSST) Committee  
of the Academic Senate

**January 26, 2011**

**Minutes**

Present: D. Charbonneau, A. Cacace, V. Dallas, D. Golodner, R. Holley, S. Lee, D. Oupicky, A. Pandya, P. Parajuli, T. Reddy, R. Reynolds, J. Withey

Guests: Paul Gallagher and Joshua Neds-Fox from the University Libraries, Daren Hubbard, Sr. Director, Academic and Core Applications, C&IT, and Anthony Holt, Chief of Police

Absent with Notice: B. Madigan, D. Morrow, J. Sawaksy (Liaison)

Absent: J. Fitzgibbon, G. Alangaden, D. Rappolee

Meeting began at 2:00 pm.

- I. Approval of FSST Committee Meeting Minutes from November 17, 2010.
- II. Invited Speakers: Paul Gallagher, Developer Librarian, and Joshua Neds-Fox, Web Librarian
  - a. Paul Gallagher and Joshua Neds-Fox from the University Libraries gave a presentation to FSST Committee members about the Mobile Library Web Site.
  - b. Essentially, the mobile library web site provides information about library hours, maps of library locations, computer availability, library catalog (to look up library materials, renew library books, etc.), a library news feed, YouTube instructional videos, and access to selected mobile library databases.

III. Update from C&IT: Daren Hubbard, Sr. Director, Academic and Core Applications

- a. In previous meetings, Mr. Hubbard informed the Committee about enhancements to the WSU Directory.
- b. In an effort to help make email addresses more recognizable, default email addresses will now be: first.last@wayne.edu
- c. If desired, users can keep their current email “alias” or “email ID” (found under their “Wayne Connect Preferences” tab).
- d. Beginning January 25, 2011, everyone will be asked to select a preferred format for their WSU email address whenever they log in to Pipeline, Blackboard, or Wayne Connect.
- e. Mr. Hubbard also noted that these email addresses should not be used for log-ins (*i.e.* to Pipeline, library resources, etc.). You will still use your WSU Access ID for these functions.
- f. Mr. Hubbard also shared an email announcement about this issue that was distributed to the campus community.

IV. New Business: Anthony Holt, Chief of Police

- a. Chief Anthony Holt shared a draft surveillance policy to Committee members for review and comment.
- b. The policy covers the regulation of the use of closed circuit television (CCTV) cameras and video equipment at WSU to monitor and record public and restricted areas for the purposes of campus safety and security.
- c. Currently there are nine exterior cameras on main campus. These are monitored 24 hours per day on a daily basis. In addition, four new cameras will be installed on the medical campus.

Meeting adjourned at 3:00 pm.

Next Meeting: Wednesday, February 16, 2011 from 2:00-3:00 pm in the Learn Lab (Purdy Library)