

Curriculum & Instruction Committee

October 2, 2012

Minutes

Present: P. Beavers, V. Dallas, K. Feathers, A. Furtado, R. Hoogland, J. Moseley, P. Khosla, J. Rankin

Absent With Notice: B. Bosch, J. Fitzgibbon, A. Pandya

Absent: J. Potoff, R. Villarosa, S. Gandhi

After introductions, J. Rankin reported issues that his office is working on this year. These include:

New grading policy focused on issues with grade changes

This will clarify procedures for grade appeals and grade changes following appeals, including providing an appeal process for both students and faculty. It is hoped this is completed this semester so that the new language can go in the undergraduate bulletin. There is some question about whether there should be a single grading policy across the university as there are differences across colleges.

New textbook policy to address the new HEOA requirements

A policy will be developed for ordering text. This will include clear deadlines for ordering. It is hoped this will be completed within a month.

General Education

No large changes in this area expected. J. Rankin wants to have more courses in Gen. Ed. so that students have more choice. There is a plan to move to a macrao model in which general education courses that are required of all students would be the macrao courses that are owned by the university and colleges would determine the group requirements. They are also instituting reverse transfer that allows students who transfer to WSU from a community college before completing their Associates degree to later transfer courses from WSU to that community college to obtain the degree.

Course Numbering

This policy will address cross listing of courses. Currently some cross-listed courses provide credits at different levels. The policy will require cross listed courses to be listed at the same level in the departments involved.

The CIC decided to focus on three topics at present:

THE APEX program

Monica Brockmeyer and Monica Davie will meet with the CIC on November 6 to discuss this program.

Retention. (proposed by A. Furtado)

Current retention data focuses on FTIAC's but a larger portion of the student population consists of non-traditional students (age 24+). We do not know the retention data for this population. Additionally, while we have retention data on FTIAC's we have little data that indicates where they are meeting with success and where they are having difficulty. While the retention data itself may be a matter for the Student Affairs Committee, the CIC will look into curriculum issues. We will begin by gathering data from University Advising and Carl Freeman and also possibly Monica Brockmeyer.

Online Courses and Online Evaluation (SET) (proposed by J. Moseley)

The CIC will consider the online course report of 2012 as well as a report on distance education from 1999. K. Feathers will contact Ahmad Ezzeddine and Jim Mazoue and ask them to meet with the CIC to discuss the 2012 report. Some issues raised in relation to this topic were:

- Performance of BlackBoard
- Faculty load
- Testing issues
- Evaluation of Teaching
- Should students have to meet some minimum requirements
- What about software issues

P. Khosla suggested we look at other colleges/universities to determine how they handle online courses.

Submitted by

Karen M. Feathers