

Minutes, Budget Committee of Academic Senate

Meeting of June 25, 2003 (Sept. 12, 2003 draft)

Present: Michael McIntyre (chair), Stephen Calkins, Marc Cogan, Ravi Dhar, Diane Gebard*, Charles Parrish, Louis Romano*, Vanessa Rose*, William Slater, William Volz, James Woodyard.

Absent with Notice: Charles Elder, Linea Rydstedt.

Absent w/o Notice: Marlyne Kilbey, Lucia Schuger, Frances Trix.

Invited Guests: Nancy Barrett, Meredith Gibbs, Paula Wood, Policy Committee Members: Barbara Jones, Mary Sengstock, Seymour Wolfson, Russell Yamazaki

*Liaison

1. The meeting convened at 2:00 p.m.
2. The minutes of the meeting of June 2, 2002, were approved.
3. *Setting.* The first part of the meeting was held as a joint meeting of the Budget Committee and the Policy Committee, with the Chair of the Budget Committee presiding. The purpose of the joint meeting was to hear a presentation on the FY 2004 Budget from the Administration. At 3:00 p.m., the presentation concluded, and the Budget Committee conducted its normal meeting, with members of the Policy Committee participating as invited guests.
4. *Budget Presentation.* Vice President Gibbs presented an overview of the proposed FY 2004 Budget and responded to questions. Dean Wood, who served as Interim Provost, and Provost Barrett also responded to questions. The committee was asked to treat the presentation as confidential.
5. *Discussion.* Much of the discussion was confidential. Only those matters not considered confidential are summarized here.

One member of the committee asked whether the percentage of the budget going to Schools and Colleges was likely to decline. The committee was told that the computation had not yet been made but would be made in the near future and shared with the committee. [Note: The figures presented later to the Budget Committee indicated that the percentage had declined slightly.]

Some members asked about the actions of the Administration in giving waivers for the automatic sequestering of positions that occurred during FY 2003. Vice President Gibbs promised to provide a report. [Note: That report has not been received by the Budget Committee.]

The Chair noted that the Budget Review Committee was not formed this year until May, despite promises from the provost's office before the Board of Governors that it

would be formed in the early fall. The Chair asked Provost Barrett whether she could give the committee assurances that the Budget Review Committee would be established in early fall for academic year 2003/04. She replied: "Yes." The Chair also asked Provost Barrett whether she was prepared to implement the recommendations contained in the 1999 report on the Budget Model (available on the web site of the Budget Committee) for a dynamic element to the budget. Again she responded: "Yes."

Several members raised questions about the use of year-end balances, which were expected to be substantial this year, due to the sequestering of positions. Vice President Gibbs said that this information is readily available and will be shared with the committee. After some discussion, the following motion was made, seconded, and adopted without opposition:

That Professor James Woodyard be designated by the Budget Committee to meet with Vice President Gibbs to review the reports on the use of year-end balances.

6. *Adjournment.* The committee adjourned at 3:37 p.m.

Michael J. McIntyre